

LYDD TOWN COUNCIL INTERNAL AUDIT REPORT 2017-18

I am pleased to report to Members of the Town Council that I have carried out the end of year internal audit of the Parish Council's records for 2017-18 and have been able to complete the Internal Audit Annual Report for the 2017-18 annual return

Members should be aware that the audit tests that I undertook during the audit cannot be relied on to identify the occasional omission or insignificant error, nor to disclose breaches of trust or statute, neglect or fraud which may have taken place and which it is the responsibility of the Members of the Council to guard against through the Town Council's internal control procedures.

Members will be pleased to know that I did not find anything major in the audit to report and that I found the record keeping to be of a good standard and the Town Council's approach to the management of risks to be sound.

I would like to take this opportunity to thank your officers for the assistance given to me in the conduct of the audit that took place on 28 April 2018.

PREVIOUS AUDITS:

External Audit Certificate 2016-17:

Covered in my interim report

Interim visit 2016-17:

It is too early to review additional bankings as agreed following my last visit.

NOTES FROM THIS VISIT:

During the visit I tested the accounting records including the cashbook, payroll, VAT records, bank statements and bank reconciliations all into the final accounts workings and statement. I also reviewed the minutes, the asset list and transactions in the Trust Funds (Pavilion & Land Manor Road and Lydd Charter Centenary).

I found all the financial records to be accurate and up to date. There were no unexplained entries in the bank reconciliations.

I have nothing further to report.

**Lionel Robbins
Independent Internal Auditor
13 May 2018**