

MEETING OF LYDD TOWN COUNCIL

Monday 5th September 2022 at 7.00 pm in the Council Chamber at the Guild Hall

All Councillors are summoned to the above meeting.

AGENDA

PRAYERS – Rev. Chris Maclean will lead the Council in prayers.

1. APOLOGIES FOR ABSENCE

2. MINUTES (Enclosures)

- a) The minutes of the Council meeting held on 4th July 2022 to be approved and signed as a true record
- b) To receive the already approved minutes of the Planning Committee meetings held on 9th May, 6th June 4th July 2022

Only questions on the accuracy of the minutes are accepted

Councillors are requested to inform the clerk in advance of the meeting of any queries. No later than 12 noon on the day of the meeting and not at the meeting.

3. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

4. HONORARY FREEMAN

To formally admit Alice Boxall MBE as an Honorary Freeman to the Town and Parish of Lydd. Further to the resolution made by Lydd Town Council on 4th November 2019.

5. QUESTIONS FROM THE PUBLIC

At the Chairman's discretion, 15 minutes duration in total and 3 minutes per member of the public submitting their written question in full on items on the agenda during which the meeting will be adjourned. No question will be accepted without a notice in writing delivered to the Clerk by no later than 9 am on the day of the meeting which states the question in full.

6. COUNCILLORS REPORTS (enclosure)

To receive a written report from KCC Member for Romney Marsh, Cllr Tony Hills

7. FINANCIAL MATTERS (enclosures)

- A. To ratify and authorise the payment and receipt of accounts presented at the meeting.
- B. To receive and note the bank reconciliation.
- C. To receive and note the budget monitor
- D. To consider suggested virements to the budget heads required to reallocate funding

8. AGAR EXTERNAL AUDITORS REPORT

- a) To receive and consider the completed Section 3 of the AGAR (our External Auditor Report and Certificate as follows:
On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the authority: None.
- b) To receive the Notice of Conclusion of Audit.

9. SAAA CENTRAL EXTERNAL AUDITOR APPOINTMENT ARRANGEMENTS (enclosure)

The next 5 year appointing period runs from 2022-23 to 2026-27 and the SAAA has undertaken a procurement exercise to appoint auditors to each County area.
Town Clerk to report

10. CCTV

To consider a proposal from Cllr Clive Goddard in relation to CCTV

11. LYDD IN BLOOM

To note that final judging has taken place and that the presentation evening will take place on 26th September 2022

12. VACANCIES ON OUTSIDE BODIES AND COMMITTEES

To note that there are vacancies to be filled on the following committee outside bodies and Councillors to express their interest should they wish to be considered for appointment

- a) Planning Committee due to the resignation of Cllr Mrs Jean Jones.
- b) Lydd Club Day Committee – 2 vacancies
- c) Lydd Twinning Committee – 1 vacancy

13. VACANCY FOR ONE COUNCILLOR

- a) To note that the uncontested election to fill the vacancy arising from the resignation of Mrs Jade Wainwright that the person elected failed to take up office. Following a petition from members of the public that a by election be called to note the cost for the election if contested will be approx.
- b) To consider if poll cards be requested by Folkestone and Hythe District Council to be paid for by Lydd Town Council.

14. PLANTING OF TREES IN MEMORY OF HONORARY FREEMEN OF LYDD

To consider a proposal from Cllr Clive Goddard to plant four trees in appropriate places in memory of our former Honorary Freemen.

15. REMEMBRANCE SUNDAY AND POPPY APPEAL

- a) Councillor Goddard to report on the arrangements for the poppy appeal
- b) Councillors to consider the donation to the poppy appeal and payment for the wreath
- c) Councillors to consider the donation to the Institute towards the Remembrance Sunday buffet
- d) Councillors to consider the donation to the bugler

16. CIVIC ENGAGEMENTS (enclosure)

To note the civic engagements at which the Town Council has been represented.

17. PRESS AND PUBLIC EXCLUDED

To consider the exclusion of the press and public for the following items of business as the items are commercially sensitive and involve the disclosure of exempt information.

18. INSURANCE RENEWAL

To note that the Council's insurance is due for renewal on 1st October 2022 and to consider quotations.

19. REPLACEMENT STAIRLIFT

To consider the quotations for the replacement of the stairlift to the Chamber in the Guild Hall

20. VALUATION OF ASSETS

Town Clerk to report

21. RYPE PLAY AREA (enclosure)

To receive an update on progress of this project

22. BUDGET SETTING PLANNING

Town Clerk to report

A. Alexander, B.A. (Hons.) Town Clerk
31st August 2022