

LYDD TOWN COUNCIL

PERSONNEL COMMITTEE
To be held on Monday 6th June 2022 at 6.30 pm
In the Guild Hall Chamber

As with any meeting the only item(s) of business will be stated on the summons
The attendance of the following Councillors is requested at the above meeting:
Councillors Darren Chapman, Clive Goddard, Bob Jones Paul Rye, Martin Sweeney.

AGENDA

1. ELECTION OF CHAIRMAN

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

4. MINUTES (enclosed)

The minutes of the meeting held on Monday 4TH April 2022 to be agreed as a true record of the meeting and signed by the Chairman

5. PRESS AND PUBLIC EXCLUDED

To consider to resolve that this meeting be held without press or public present as the content of discussions will involve sensitive and confidential matters and is therefore exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the local Government Act 1972, to be treated as confidential by Members

6. CONFIDENTIALITY

Chairman to advise on the subject of confidentiality

7. POLICY ON USE OF CO2 MONITOR FOR COUNCIL MEETINGS (enclosure)

To receive the policy for use of the CO2 monitor at Council and larger Committee meetings.

8. CIVIC PROTOCOL (enclosure)

To receive the Civic Protocol to provide guidance for the Mayor's secretary, Town Sergeant and to be issued to Mayor and Deputy Mayor upon election for their guidance during their term of office.

9. REVALUATION OF MAYORAL CHAINS, REGALIA AND OTHER ARTEFACTS

Town Clerk to report in accordance with the recommendations from the Internal Auditor

10. HONORARY FREEMAN SCHEME (enclosure)

The Town Clerk to report on this matter.

Councillors to consider delegation of authority in relation to the preparations in respect of the installation of an honorary freeman of Lydd.

11. FREEDOM OF INFORMATION REQUESTS

To receive an update from the Chairman

12. STAFFING MATTERS

Town Clerk to report on any matters affecting members of staff

Angela Alexander BA (Hons)
Town Clerk
1st June 2022