

MEETING OF LYDD TOWN COUNCIL
Monday 6th November 2023 at 7.00 pm in the Council Chamber at the Guild Hall

All Councillors are summoned to the above meeting.

AGENDA

PRAYERS –Mrs Penny Lowe will lead the Council in prayers.

1. APOLOGIES FOR ABSENCE

2. MINUTES (Enclosures)

- a) The minutes of the Council meeting held on 4th September 2023 to be approved and signed as a true record
- b) To receive the already approved minutes of the Planning Committee meeting held on 3rd July 2023 and 4th September 2023.
- c) To receive the already approved minutes of the Buildings and Amenities Committee held on 5th June 2023 and 12th June 2023
- d) To receive the already approved minutes of the Personnel Committee held on 12th June 2023
Only questions on the accuracy of the minutes are accepted
Councillors are requested to inform the clerk in advance of the meeting of any queries.
No later than 12 noon on the day of the meeting and not at the meeting.

3. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

4. QUESTIONS FROM THE PUBLIC

The meeting will be adjourned

At the Chairman's discretion, 15 minutes duration in total and 3 minutes per member of the public submitting their written question in full on items on the agenda during which the meeting will be adjourned. No question will be accepted without a notice in writing delivered to the Clerk by no later than 9 am on the day of the meeting which states the question in full.

The meeting will be reconvened

5. FINANCES (enclosure)

- a) To ratify and approve payments and receipts
- b) To receive and note the bank reconciliation.
- c) To receive and note the budget monitor
- d) To note the VAT return for the quarter ended September 2023 is for a refund of £1,724.35
- e) To note the Precept payment of £79,500.00
- f) To consider a transfer from the reserve account to the current account of £50,000

6. AGAR EXTERNAL AUDITORS REPORT (enclosure)

- a) To receive and consider the completed Section 3 of the AGAR (our External Auditor Report and Certificate as follows:
On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
Other matters not affecting our opinion which we draw to the attention of the authority:
None.
- b) To receive and note the Notice of Conclusion of Audit.

7. DRAFT BUDGET

Councillors to receive and consider the draft budget as circulated with associated paperwork.

- a) Letter to Councillors from the Mayor and Deputy Mayor
- b) Briefing note
- c) Draft budget
- d) Notes to budget
- e) Draft Reserves

8. POPPY APPEAL

Cllr Clive Goddard to update on the Poppy Appeal

9. KCC MEMBERS REPORT (enclosure)

To receive and note the KCC members report from Cllr Tony Hills – circulated to Councillors and on the Council website for the public to view.

10. POLLING DISTRICT AND PLACE REVIEW 2023 (enclosure)

Councillors to consider the following review and agree on any views to be submitted.

Folkestone & Hythe District Council is conducting a review of the polling districts, polling places and polling stations that fall in the Folkestone & Hythe Parliamentary constituency.

Representations (by 17TH November) should include views and opinions on:

- the proposals regarding the structure of our current polling districts;
- current polling places;
- the accessibility of our current polling stations;
- alternative venues to use as polling stations; and
- Acting Returning Officers comments and/or proposals.

A timetable, and other documents relating to this review can be inspected online at

<https://www.folkestone-hythe.gov.uk/elections/polling-review-2023>.

Decisions relating to the review will be made in January 2024 and the review will conclude on 01 February 2024.

11. DEDICATION OF NEWLY PLANTED TREE (enclosure)

To consider the dedication of one of the newly planted Holm Oak trees on the Rype in memory of Rev. Lydia Terry

12. REQUEST TO USE THE RYPE

To consider a request from Mrs Jade Wainwright for use of the Rype on Saturday 31st August 2024 for a Who let the dogs out event to raise funds for the Christmas Snowflake Event.

Documentation to be provided in good time before the event.

13. DONATION PLEDGE

To note that the Royal Oak Public House and Bell Construction have pledged the total sum of £500. The Royal Oak and Bell Construction donated £500 last year which was used for the purchase of the Christmas tree.

14. CIVIC ENGAGEMENTS (enclosure)

To note the civic engagements at which the Town Council has been represented.

A. Alexander, B.A. (Hons.) Town Clerk
1st November 2023

Remembrance Sunday – Councillors are requested to meet in the Guild Hall at 10.20 am

