

**MEETING OF LYDD TOWN COUNCIL**  
**Monday 8<sup>th</sup> January 2024 at 7.00 pm in the Council Chamber at the Guild Hall**

All Councillors are summoned to the above meeting.

**AGENDA**

**PRAYERS –Rev. David Parrott will lead the Council in prayers.**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES (Enclosures)**

- a) The minutes of the Council meeting held on 6<sup>th</sup> November 2023 to be approved and signed as a true record
- b) To receive the already approved minutes of the Planning Committee meeting held on 2<sup>nd</sup> October 2023 and 6<sup>th</sup> November 2023.

***Councillors are requested to inform the clerk in advance of the meeting of any queries. No later than 12 noon on the day of the meeting and not at the meeting.***

**3. DECLARATIONS OF INTEREST**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

**4. QUESTIONS FROM THE PUBLIC**

*The meeting will be adjourned*

At the Chairman's discretion, 15 minutes duration in total and 3 minutes per member of the public submitting their written question in full on items on the agenda during which the meeting will be adjourned. No question will be accepted without a notice in writing delivered to the Clerk by no later than 9 am on the day of the meeting which states the question in full.

*The meeting will be reconvened*

**5. FINANCES (enclosure)**

- a) To ratify and approve payments and receipts
- b) To receive and note the bank reconciliation.
- c) To receive and note the budget monitor
- d) To approve the statement of internal control
- e) To approve the draft audit plan
- f) To approve the Internal Auditor terms of reference

**6. BUDGET AND PRECEPT SETTING (enclosure)**

- A) Councillors to receive and adopt the budget as agreed at the Council meeting on 6<sup>th</sup> November 2023.
- B) Councillors to receive the provisional Council tax base for 2024-25 of 2187.85
- C) Councillors to set the precept request for the financial period 2024-25 in line with the agreed budget which is to be notified to Folkestone and Hythe District Council by 31<sup>st</sup> January 2024

**7. DONATION FROM LYDD MUNICIPAL CHARITIES**

To note that the donation of £5,000 from Lydd Municipal Charities on 1<sup>st</sup> December 2023 and that this money is to be used for the funding of small grant applications by local Charitable and voluntary organisation. Closing date for applications is 5<sup>th</sup> February 2024.

## **8. ALLOTMENTS**

To consider the annual project funded by Lydd Town Council for the improvement of allotment land and facilities. The request from the AAMT is for £1,500 to replace the timber cladding to the Cabin which currently has water ingress.

## **9. RBL POPPY APPEAL, BAND CONCERT AND LYDD IN LIGHTS**

Cllr Clive Goddard to report on the following

- a) RBL Poppy Appeal 2023
- b) Band of the Brigade of Gurkhas Christmas Concert 2023
- c) Lydd in Lights competition and presentation evening 2023

## **10. REQUEST TO PLANT TWO DONATED TREES ON THE RYPE (tabled)**

To consider a request from a resident for the planting of two donated Holm Oak trees on the Rype and to note that these will fall outside of the adopted location under the tree planting scheme.

## **11. DONATION OF DEFIBRILATOR (enclosure)**

Councillors to consider the kind offer of a donated defibrillator which also has child electrodes fitted and the installation of this at the Banks tennis courts which are being used as part of the Lydd school curriculum and associated one-off and annual costs.

## **12. REQUEST TO USE THE RYPE BY LYDD MARKET**

Councillors to consider a request from Lydd Market to use the Rype on Sunday 4th August to hold a summer food festival and craft market from 10am to 4pm.

## **13. KENT LOCAL FLOOD RISK MANAGEMENT STRATEGY 2024-2034 CONSULTATION (enclosure)**

The current local strategy needs to be replaced and KCC as the Lead Local Flood Authority (LLFA) have drafted a new local strategy. The consultation will run until 30<sup>th</sup> January 2024 – Councillors are asked to have their comments ready for this meeting [www.kent.gov.uk/localfloodrisk](http://www.kent.gov.uk/localfloodrisk) to view the consultation documents.

## **14. KCC MEMBERS REPORT (enclosure)**

To receive and note the KCC members report from Cllr Tony Hills – previously circulated to Councillors and on the Council website for the public to view.

## **15. CIVIC ENGAGEMENTS (enclosure)**

To note the civic engagements at which the Town Council has been represented.

## **16. PRESS AND PUBLIC EXCLUDED**

To consider that public and press be excluded from the following confidential commercially sensitive agenda item being exempt as defined in Schedule 12 of the Local Gov Act 1972.

## **17. QUOTES FOR REPLACEMENT OFFICE COPIER/PRINTER (tabled)**

Councillors to consider the quotations for photocopying equipment under the KCS framework which is compliant with the Public Contract Regulations 2015

A. Alexander, B.A. (Hons.) Town Clerk  
3<sup>rd</sup> January 2024