

LYDD TOWN COUNCIL

PERSONNEL COMMITTEE
To be held on Monday 12th June 2023 at 6.30pm
In the Guild Hall Chamber

The attendance of the following Councillors is requested at the above meeting:
Councillors Darren Chapman, Clive Goddard, Robert Jones, Paul Rye, Martin Sweeney.

AGENDA

1. ELECTION OF CHAIRMAN

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

4. MINUTES (enclosure)

The minutes of the meeting held on Monday 3rd April 2023 to be agreed as a true record of the meeting and signed by the Chairman

5. PRESS AND PUBLIC EXCLUDED

To consider to resolve that this meeting be held without press or public present as the content of discussions will involve sensitive and confidential matters and is therefore exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the local Government Act 1972, to be treated as confidential by Members

6. CONFIDENTIALITY

Chairman to advise on the subject of confidentiality

7. FREEDOM OF INFORMATION REQUESTS AND ICO (enclosures)

- a) To receive an update from the Chairman and Town Clerk
- b) To determine the position for responses in line with the decision notice to be reported by the Chairman to full Council.

8. STAFFING MATTERS

- A) To consider the invoice from GMP Accountants
- B) Internal Audit report
- C) Working from home policy
- D) Alarm for Guild Hall – to consider the caretaker being added to the alarm call out list
- E) Honorarium for shadow Town Sergeant – to consider the sum and start date for payment

Angela Alexander BA (Hons)
Town Clerk
7th June 2023