

**MEETING OF LYDD TOWN COUNCIL**  
**Monday 6th July 2026 at 7.00 pm in the Council Chamber at the Guild Hall**  
All Councillors are summoned to the above meeting.

**AGENDA**

**PRAYERS –Fr. Jack Greenhalf will lead the Council in prayers.**

**1. APOLOGIES FOR ABSENCE**

**2. TOWN MAYOR'S UPDATE**

- a) Report on the meeting with Pilgrims Hospice as the Mayor' chosen charity along with the Army Benevolent Fund
- b) Report on the Cinque Ports conference VIP reception held on 26<sup>th</sup> June at Maison Dieu, Dover.
- c) Lydd in Bloom competition judging

**3. MINUTES (Enclosures)**

- a) The minutes of the Statutory Annual Council meeting held on 18<sup>th</sup> May 2026 to be approved and signed as a true record
- b) To receive the already approved minutes of the Buildings and Amenities Committee meeting held on 6<sup>th</sup> October 2025
- c) To receive the already approved minutes of the Planning Committee meeting held on 11<sup>th</sup> May 2026  
***Councillors are requested to inform the clerk in advance of the meeting of any queries. no later than 12 noon on the day of the meeting and not at the meeting.***

**4. DECLARATIONS OF INTEREST**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

**5. CIVIC ROLES (enclosure)**

Following the May Mayor Making meeting Councillors to receive a briefing note regarding the Civic Roles. Previously discussed with the Mayor's Chaplain.

**6. APPOINTMENT OF MAYORS CADET (enclosure)**

The Town Mayor to appoint Hazel Greenhalf as his sea cadet for the Municipal year.

**7. QUESTIONS FROM THE PUBLIC**

*The meeting will be adjourned*

At the Chairman's discretion, 15 minutes duration in total and 3 minutes per member of the public submitting their written question in full on **items on the agenda** during which the meeting will be adjourned. No question will be accepted without a notice in writing delivered to the Clerk by no later than 9 am on the day of the meeting which states the question in full.

*The meeting will be reconvened*

**8. FINANCES (enclosure)**

- a) To receive and approve/ratify the income (end May) and expenditure (end April) reports
- b) To receive and consider the Internal audit report
- c) To receive the invoice for the internal audit report for the sum of £350.00
- d) To re/appoint the internal auditor for 2026-27 following the determination of independence.
- e) To receive and note the annual subscription to the Confederation of the Cinque Ports for the year for the sum of £400

- f) To receive and note the annual subscription to Breakthrough Communications for the year for the sum of £595.00 + VAT
- g) To receive and note the Explanation of Variances submitted with the Annual Governance and Accountability Return

**9. COUNCIL ETIQUETTE POLICY (enclosures)**

- a) Councillors to receive a Motion on Notice request from Cllr Mrs Jean Jones (enclosed) and Cllr Mrs Jean Jones to address Councillors in support of this policy.
- b) Councillors to consider the policy as circulated in line with Cllr Mrs Jones request

**10. TENNIS COURTS (enclosure)**

Following a decision made by the Buildings and Amenities Committee after their consideration of three quotes and ensuring that the cost was within the agreed budget head, Councillors to note that the tennis courts have now been relined.

**11. REQUEST TO USE THE RYPE FOR A CHILDREN'S FUNFAIR (enclosures)**

Councillors to consider a request from Festival Amusements to hold a vintage children's funfair providing a selection of children's rides, bouncy castle, catering units, games stalls and a family aerial ride. Two hour wristband sessions. Trading dates are Friday 31<sup>st</sup> July until Monday 3<sup>rd</sup> August 2026 from 10am until 8pm and 6pm on Monday. Set up on Wednesday 29<sup>th</sup> July and clear up on Tuesday 4<sup>th</sup> August.

**12. REQUEST TO USE THE RYPE FOR LYDD FEST (enclosures)**

Councillors to consider a request from Jessica Duncan, Emily Smith and Kerry James to hold Lydd Fest 2027 on Saturday 7<sup>th</sup> August 2027 – the event to run from 1pm until 11pm. Set up on 5<sup>th</sup> and 6<sup>th</sup> August and clear up on 8<sup>th</sup> August. Live music event with marquee licenced bar, food vendors and stallholders. Trailer stages for the performers which will be fenced off.

**13. REQUEST FOR SUPPORT FROM LYDD PRIMARY SCHOOL (enclosure)**

Councillors to consider a request from Lydd Primary School for support and endorsement in their approach to KCC for road surface and street signage upgrades, directly outside the school gates, Queen's Road, Lydd.

**14. NOTICE OF UNCONTESTED ELECTION (enclosure)**

Councillors to note that no candidates were nominated for the seats on Lydd Town Council and therefore the election planned for 23<sup>rd</sup> July 2026 will not take place.

**15. KCC MEMBERS REPORT (enclosure)**

To receive and note the KCC members report from Cllr David Wimble

**16. CIVIC ENGAGEMENTS (enclosure)**

To note the civic engagements at which the Town Council has been represented.

**17. PRESS AND PUBLIC EXCLUDED**

Councillors to consider that public and press be excluded from the following confidential agenda items being of a personal nature and being exempt as defined in Schedule 12A of the Local Gov Act 1972.

**18. CONFIDENTIAL REPORTS**

- a) Conclusion of Archery complaint – Town Clerk to report
- b) The Chairman of the Personnel Committee, Cllr Darren Chapman, to update Councillors on the following matters which includes requests and complaints from a member of the public and to review the position.
- c) Town Mayor to address Councillors on various confidential matters.

A. Alexander,  
B.A. (Hons.) Town Clerk  
1<sup>st</sup> July 2026