LYDD TOWN COUNCIL

Guild Hall
13 High Street
Lydd
ROMNEY MARSH
Kent
TN29 9AF

MEETING OF LYDD TOWN COUNCIL
Monday 2nd November 2026 at 7.00 pm in the Council Chamber at the Guild Hall

All Councillors are summoned to the above meeting.

AGENDA

PRAYERS –Fr. Jack Greenhalf will lead the Council in prayers.

1. **APOLOGIES FOR ABSENCE**

2. **MAYORS UPDATE**
   a) Speakers' day
   b) Pilgrims Hospice Afternoon Tea for Town Mayor's Charity

3. **MINUTES (enclosures)**

a) The minutes of the Council meeting held on 7th September 2026 to be approved and signed as a true record.
b) To receive the already approved minutes of the Planning Committee meeting held on 3rd August.2026 and 7th September 2026
c) To receive the already approved minutes of the Buildings and Amenities Committee held on 1st June 2026.
d) To receive the already approved minutes of the Personnel Committee held on 11th May 2026.
Only questions on the accuracy of the minutes are accepted.
Councillors are requested to inform the clerk in advance of the meeting of any queries.
No later than 9am on the day of the meeting and not at the meeting.

4. **DECLARATIONS OF INTEREST**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

5. **QUESTIONS FROM THE PUBLIC**
The meeting will be adjourned.
At the Chairman's discretion, 15 minutes duration in total and 3 minutes per member of the public submitting their written question in full on ***items on the agenda*** during which the meeting will be adjourned. No question will be accepted without a notice in writing delivered to the Clerk by no later than 9 am on the day of the meeting which states the question in full.
Members of the public to please note the public participation guidance.

The meeting will be reconvened.

6. **FINANCES (enclosures)**
   a) To ratify and approve payments and receipts.
   b) To receive and note the bank reconciliation.
   c) To receive and note the budget monitor.
   d) To ratify the virement of £27,550 included in the budget for this financial year to general reserves
   e) To note the renewal of Clear Councils Cyber Insurance package for the sum of £395.25
   f) To note that The Royal Oak has donated the Christmas tree to be displayed at All Saints' Church grounds again this year and Cllr Chapman to arrange the installation of the tree.

7. **DRAFT BUDGET (enclosures and tabled)**
   Councillors to receive and consider the draft budget as circulated and tabled with associated paperwork.

a) Letter to Councillors from the Mayor and Deputy Mayor
b) Draft budget and notes
c) Draft Reserves (general and earmarked)
d) Councillors to consider the provisional Precept request sum and to note that the provisional tax base has not yet been received from Folkestone and Hythe District Council.

8. **ARBOROCULTURAL REPORTS (enclosure)**
   Councillors to receive and note the independent expert health and safety reports and to note that these have been considered by the Buildings and Amenities committee and work commissioned where appropriate in accordance with the reports.

9. **NOTICE OF ELECTION (enclosure)**
   To receive the notice of election for one Councillor for Lydd Town Council.
   If contested the poll will take place on Thursday 26 November 2026

10. **KCC MEMBERS REPORT (enclosure)**
    To receive and note the KCC members report from Cllr David Wimble– circulated to Councillors and on the Council website for the public to view.

11. **CIVIC ENGAGEMENTS (enclosure)**
    To note the civic engagements at which the Town Council has been represented.

12. **PRESS AND PUBLIC EXCLUDED**
    To consider the exclusion of press and public from the following agenda item under Section 12 of the LGA 1972 as it is likely to involve discussion concerning confidential and personal matters.

13. **UPDATE ON IT SERVICE LEVEL AGREEMENT**
    Cllr Chapman to update Councillors following a meeting with Ifini, Cllr. Chapman and Town Clerk held on Monday 26th October 2026

14. **POLICIES AND PROCEDURES**
    Cllr Chapman to address Councillors on the purpose of adopted policies and procedures.

15. **REVIEW OF VARIOUS MATTERS CONSIDERED BY THE PERSONNEL COMMITTEE**
    Cllr Darren Chapman to report to Councillors on the discussions at the Personnel Committee concerning issues affecting staff workload and the review of matters by the Committee.

A. Alexander, B.A. (Hons.)
Town Clerk
28th October 2026

