

**MINUTES OF A MEETING OF LYDD TOWN COUNCIL GENERAL PURPOSES COMMITTEE
held in the Council Chamber at the Guild Hall on Monday 4th April 2022 at 5.45 pm**

Present: Councillors R.S Jones (Chairman), Mrs Ann Duncan, Mrs Kim Rye, Paul Rye, Martin Sweeney (ex-officio)

In attendance at the Chairmans request, Cllr Darren Chapman

Angela Alexander – Town Clerk

Mrs Diane Cavey – Assistant Town Clerk

80. APOLOGIES

Cllrs Mrs Jean Jones (unwell), Mrs Debbie McKenna (unwell)

81. ABSENT

Mrs Jade McKenna

82. MINUTES

RESOLVED: The Minutes of the meeting of the General Purposes Committee held on Monday 7th February 2022 were approved and signed as a true record.

Proposed by Cllr Mrs Kim Rye and seconded by Cllr Bob Jones

For: 2

Abstentions: 3 (not present at last meeting)

83. DECLARATIONS OF INTEREST

Councillors agreed to declare any interest as and when they arose.

84. QUEEN'S PLATINUM JUBILEE

a) The Town Clerk updated the Committee on the following matters:

i) At the March Council meeting Councillors considered a request that had been made by (RICS) in relation to the Platinum Jubilee Beacon

It had been explained to RICS that Lydd Town Council are arranging our own Beacon Lighting ceremony and RICS had asked if the Town Council would consider lighting the beacon at the earlier time that RICS specified of 9.30pm. The Town Council decided that they would light the beacon at 9.45pm as set out in the guidance by the Pageant Master at the Lydd Town Council event. Cllr Snell had made a suggestion that the Mayor should decide if he wished to light both beacons. This had been relayed to RICS who had responded as follows:

Dear Angela

Thanks for responding, I do appreciate it. I completely understand the Council's perspective and I am only sorry I did not get in touch earlier. I don't think it makes sense to have two beacons so close to each other and we would not want to do anything to impact your event, so we will bow out and seek another anchor chain site, which is no problem at all.

Please do pass on my thanks to Councillors – I will write and let the Watersports centre know as well. Thanks to you as well for co-ordinating.

Best wishes

Laura

ii) The Town Clerk had met with the Church Choir leader who had agreed that they would like to participate in the event by performing the Platinum Jubilee song at the time of the beacon lighting. They will need to source a portable organ and amplification. The Chairman and Clerk will meet with them prior to the event to arrange the location and facilities needed.

- iii) The spreadsheet of expenditure to date was circulated to the Committee and it was noted that delegated authority had been agreed for ordering the items due to the short timescale. The Town Clerk talked the Committee through the expenditure to date. It was noted that Lydd Primary School had confirmed 290 children for the Jubilee mugs and that Greatstone school were yet to confirm the numbers so 400 had been estimated in the spreadsheet. The plaque for the base of the tree to be planted by the Mayor, bunting and flag for decorating the Banks Pavilion had been ordered from the Royal British Legion as this would benefit the veterans, refreshments and cake decorated with the Platinum Jubilee Logo had been ordered, the tree was due to be pre-ordered but would be delivered in the Autumn. Members of the Community had requested decoration of the High Street and landmarks such as the Museum with the appropriate bunting for the Jubilee weekend and the Deputy Mayor had spoken to the local businesses and measured the amount of the bunting needed and that this would be provided to the local businesses in the same way that festive lights had been provided for Christmas by the Town Council. At the present time there will be approximately £117.20 remaining if the donation to the event at the Coast is approved.
- b) The Committee considered a request for funding from Pebbles Dementia Café as follows:
 At Pebbles Dementia Café we are planning to celebrate our Queens Platinum jubilee on the Friday 3rd of June 2022. The plan is to obviously adorn St peters Hall with festive bunting but also provide a buffet for our clients and a few visitors. There is also the intention of a 'memorabilia table' and a video presentation (life and time of our Queen) and to further mark the occasion we would very much like to offer a commemorative item. Naturally, some of festive arrangements can be provided through the generosity and resources of our volunteers, but there will still be a necessary funding requirement. Therefore, is there any 'special funds' available in support of Platinum Jubilee events in the community.
- Estimated financial overview
- | | |
|--|--------------------------------|
| Purchasing of flags and banners | £27.80 |
| Special decretive jubilee items | £63.98 |
| Commemorative fridge magnets (anticipating 20 at £5.99) | £119.80 |
| Special Jubilee commemorative item, (anticipating 20 at £13.99) | £279.80 |
| Buffett provision for 25 people, (anticipating £9.50 per head) | £237.50 |
| (external catering) | |
| Provision of general bunting | St peters hall / Pebbles |
| Promotional items for the Jubilee event | Pebbles Publicity |
| Creating memorabilia viewing table. | Pebbles Clients,
Volunteers |
| Providing digital equipment, (video presentation and sound system) | Pebbles
Publicity |
| Setting out and delivering the jubilee event, on the day | Pebbles
Volunteers |
| Songs and melodies of the time (Live entertainment) | £20 Pebbles |
| Hiring event space (St Peter's Hall Greatstone) | £22.50 |
| Pebbles Budget | |
| Commemorative Pin Badge (anticipating 20 at £3.49) | £69.80 |
| Pebbles Budget | |
| Drinks and general hospitality | £25 Pebbles |
| Estimated total | £866.18 |
| Plus, hours of volunteer time and their resources | |

In consideration of the overall estimated delivery cost and helping to provide a joyful and memorable Platinum jubilee event at Pebbles Dementia Café, for our clients we are respectfully bidding for £728.80

RESOLVED: To approve the request for funding from Pebbles Dementia Café to hold a Platinum Jubilee event at St Peters was approved for the sum of £728.80 on the understanding that the remaining funds (Approx. £117.20 are ringfenced should another separate community group who had not applied for funding at this time come forward with an unexpected request.

Proposed by Cllr Sweeney and seconded by Cllr Mrs Rye

For: 4

Against: 0

Abstentions: 1 (Cllr Mrs Duncan)

85. REQUEST FOR USE OF RYPE

A request to use the Rype by Marsh Vintage Amusements had been carried over from the Council meeting held on 7th March 2022 for consideration by the Committee.

RESOLVED: Permission granted to Marsh Vintage Amusements for use of the Rype following their request to use the Rype from 18th October to 1st November 2022

Proposed by Cllr Sweeney and seconded by Cllr Mrs Duncan

Unanimous.

86. CORRESPONDENCE (Appendix A page 99 to 100)

- a) Hi Kent – thank you letter for small grant of £700
- b) Lydd Cricket Club – thank you letter for small grant of £899
- c) CARM – details of the grant expenditure and request regarding unspent funds had been received and CARM reported that they had not spent all of the grant awarded to them and requested in the grant could be retained so that they could use this for a sign for their new premises or if the Committee required the grant to be returned.

RESOLVED: That CARM be given permission to retain the underspend of the grant for future use to purchase a sign.

Proposed by Cllr Mrs Duncan and seconded by Cllr. Paul Rye

Unanimous

87. PRESS AND PUBLIC EXCLUDED

RESOLVED: to exclude the public and press as items for discussion are either confidential or exempt due to commercial sensitivity as defined in Schedule 12 of the Local Gov Act 1972.

PROJECT TENDERS DOCUMENTS

Draft Contracts for the tendering process for the tennis court project at The Banks the Dennes Lane and under 11's play project at The Rype were tabled for Councillors. The Chairman Cllr Jones asked the Committee members to read through the documentation.

The Clerk advised that there was paper and pens on tables for any questions to be recorded or alternatively an informal zoom meeting could be held on Tuesday or Wednesday evening to put any questions arising. These documents will be uploaded to the government contract finder for quotations to be submitted. Once tenders are in then these will go through a scoring process.

RESOLVED: To accept the contracts without changes and to proceed with the tendering process.

Proposed by Cllr Sweeney and seconded by Cllr Paul Rye

Unanimous

The meeting closed at 6.53pm

Chairman _____

Date _____



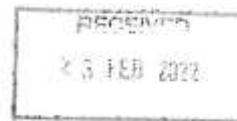
Reply to:

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16 February 2022

Angela Alexander
 Town Clerk
 Lydd Town Council
 Guild Hall
 13 High Street
 Lydd
 Romney Marsh
 Kent TN29 9AF



Dear Angela

Hi Kent Grant Award

Thank you for your letter dated 17 January 2022 notifying me of the Grant Award by Lydd Town Council to Hi Kent in the sum of £700.00 to support our work

On behalf of all of us at Hi Kent, I would like to thank the Town Council for their generous donation to support this local service we provide for people with a hearing loss.

Thank you again for your generous support, which is very much appreciated.

Yours sincerely

Liz Clayton
 Grants Manager



Patron: Rt. Hon. Ann Widdecombe President: Nadra Ahmed OBE DL Chief Operating Officer: Maxine Lucas

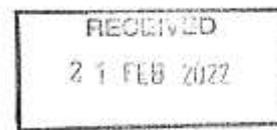
Registered Charity No. 1052036 Company Limited by Guarantee Reg. No. 3132542 England
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Lydd Cricket Club
Treasurer

Mrs June Beaumont
5 The Green
Lydd, Kent TN29 9ES

Angela Alexander – Town Clerk
Guild Hall
13 High Street
Lydd
Kent TN29 9AF



17th February 2022

Dear Angela

I am writing on behalf of Lydd Cricket Club, to thank the Council for approving the small grant of £899.00 to allow us to purchase a new electric bowling machine.

We have received the new bowling machine, and it is making a big difference to our pre-season training.

I enclose a copy of the bowling machine invoice, as requested for your audit purposes, and thank The Council, once again for their generous donation.

Regards

A handwritten signature in black ink that reads "June Beaumont". The signature is stylized with a large, sweeping initial 'J'.

June Beaumont
Treasurer of Lydd Cricket Club