

Lydd Town Council									
Listing of Payments in each Code for All Cost Centres									
(Between 01-04-2025 and 31-05-2025)									
30 June 2025 (2025 - 2026)									
Cost Centre Payments									
13 Allotments									
Code Number	Date	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
1	02/04/2025	Lloyds TSB Curmen	5048	Annual allotment association fee	Lydd Allotment Association	Z	1,200.00		1,200.00
26	23/04/2025	Lloyds TSB Curmen	5076	Allotment Drainage	Romney Marshes Internal Drainage Bd	E	20.85		20.85
33	16/04/2025	Lloyds TSB Curmen	DO	Allotment Water Charges	Cattle Water Ltd	E	68.95		68.95
38	02/04/2025	Lloyds TSB Curmen	5059	Allotment Deposit Return	Allotment Tenant	X	60.00		60.00
39	02/04/2025	Lloyds TSB Curmen	5060	Allotment Deposit Return	Allotment Tenant	X	30.00		30.00
46	10/04/2025	Lloyds TSB Curmen	5047	Allotment Deposit Return	Allotment Tenant	E	5.00		5.00
47	07/05/2025	Lloyds TSB Curmen	5079	Tractor Insurance	Greenlands Insurance Services Ltd	E	295.36		295.36
53	14/05/2025	Lloyds TSB Curmen	5088	Allotment Deposit Return	Allotment Tenant	X	30.00		30.00
54	14/05/2025	Lloyds TSB Curmen	5089	Allotment Deposit Return	Allotment Tenant	X	30.00		30.00
68	16/05/2025	Lloyds TSB Curmen		Allotment Water Charges	Cattle Water Ltd	E			
70	16/05/2025	Lloyds TSB Curmen		Allotment Water Charges	Cattle Water Ltd	E	48.98		48.98
					Subtotal for Code:		£1,789.14		£1,789.14
14 Audit									
Code Number	Date	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
55	14/05/2025	Lloyds TSB Curmen	5090	Internal Audit Fee	Lionel Robbins	X	280.00		280.00
					Subtotal for Code:		£280.00		£280.00
16 Bank Charges									
Code Number	Date	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
36	14/04/2025	Lloyds TSB Curmen	DO	Bank service charges	Lloyds Bank	E	24.25		24.25
67	06/05/2025	Lloyds TSB Curmen		Bank service charges	Lloyds Bank	E	23.90		23.90
					Subtotal for Code:		£48.15		£48.15
21 Civic Expenses									
Code Number	Date	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
58	15/05/2025	Lloyds TSB Curmen	5093	Civic Event	Hastings Borough Council	E	12.00		12.00
61	28/05/2025	Lloyds TSB Curmen	5096	Civic Event	Angela Quinn-Alexander	X	35.58		35.58
					Subtotal for Code:		£47.58		£47.58
28 Grounds Maintenance									
Code Number	Date	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
11	02/04/2025	Lloyds TSB Curmen	5058	Monthly fee - outdoor spaces	Gibbs & Son	S	395.00	79.00	474.00
45	04/04/2025	Lloyds TSB Curmen	4956	External Maintenance	Haga-SMP Ltd	X	0.10		0.10
51	14/05/2025	Lloyds TSB Curmen	5096	Monthly fee - outdoor spaces	Gibbs & Son	S	714.00	142.00	856.00
					Subtotal for Code:		£1,109.10	£221.00	£1,330.10
30 Groundsman Materials and Equipment									
Code Number	Date	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
12	09/04/2025	Lloyds TSB Curmen	5061	Maintenance Materials	W. E. Rolfe & Son	S	67.27	13.46	80.73
					Subtotal for Code:		£67.27	£13.46	£80.73

Lydd Town Council
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30 June 2025 (2025 - 2026)

31 Guildhall Maintenance						
Code Number	Invoice No	Date	Minutes	Bank	Chq. No.	Description
Vchtr.						
66	28/05/2025			Lloyds TSB Current	5101	Alarm Service & Maintenance
						Supplier: Ashie Alarms
						Subtotal for Code: Guildhall Maintenance
						Net: £738.00
						Vat: £147.60
						Total: £885.60
32 Guildhall Running Costs						
Code Number	Invoice No	Date	Minutes	Bank	Chq. No.	Description
Vchtr.						
17	01/04/2025			Lloyds TSB Current		Guildhall water
18	01/04/2025			Lloyds TSB Current		Business Rates
29	01/04/2025			Lloyds TSB Current		Guildhall water
30	01/04/2025			Lloyds TSB Current		Business Rates
32	15/04/2025			Lloyds TSB Current		Office Phone & Internet Charges
37	22/04/2025			Lloyds TSB Current	DO	Guildhall water
42	28/04/2025			Lloyds TSB Current		Guildhall Watercooler
43	01/04/2025			Lloyds TSB Current		Guildhall water
44	01/04/2025			Lloyds TSB Current		Business Rates
49	01/05/2025			Lloyds TSB Current		Guildhall water
50	01/05/2025			Lloyds TSB Current	Direct Debit	Business Rates
69	16/05/2025			Lloyds TSB Current		Guildhall water
71	16/05/2025			Lloyds TSB Current		Guildhall water
76	21/05/2025			Lloyds TSB Reserv	Direct Debit	Guildhall Electricity
79	21/05/2025			Lloyds TSB Current	Direct Debit	Guildhall Electricity
80	23/05/2025			Lloyds TSB Current	Direct Debit	Guildhall Electricity
81	21/05/2025			Lloyds TSB Current	Direct Debit	Guildhall Electricity
82	23/05/2025			Lloyds TSB Current	Direct Debit	Guildhall Electricity
83	28/05/2025			Lloyds TSB Current		Guildhall Watercooler
						Supplier: Waterlogic GB
						Subtotal for Code: Guildhall Running Costs
						Net: £1,524.69
						Vat: £175.85
						Total: £1,700.54
39 Maintenance Contracted Work						
Code Number	Invoice No	Date	Minutes	Bank	Chq. No.	Description
Vchtr.						
20	16/04/2025			Lloyds TSB Current	5070	External Maintenance
						Supplier: Daniel Livery
						Subtotal for Code: Maintenance Contracted Work
						Net: £271.88
						Vat: £271.88
						Total: £271.88
40 Manor Road Pavillion Maintenance						
Code Number	Invoice No	Date	Minutes	Bank	Chq. No.	Description
Vchtr.						
31	15/04/2025			Lloyds TSB Current		Manor Road Pavillion - Water Charges
						Supplier: Castle Water Ltd
						Subtotal for Code: Manor Road Pavillion Maintenance
						Net: £31.06
						Vat: £6.21
						Total: £37.27
41 Manor Road Pavillion Running Costs						
Code Number	Invoice No	Date	Minutes	Bank	Chq. No.	Description
Vchtr.						
77	21/05/2025			Lloyds TSB Current	Direct Debit	Ganges Electricity
78	21/05/2025			Lloyds TSB Current	Direct Debit	Pavillion Electricity
						Supplier: EDF Energy Ltd
						Subtotal for Code: Manor Road Pavillion Running Costs
						Net: £15.01
						Vat: £0.75
						Total: £15.76
						Supplier: EDF Energy Ltd
						Subtotal for Code: Manor Road Pavillion Running Costs
						Net: £25.60
						Vat: £1.28
						Total: £26.88
						Supplier: EDF Energy Ltd
						Subtotal for Code: Manor Road Pavillion Running Costs
						Net: £40.61
						Vat: £2.03
						Total: £42.64

30 June 2025 (2025 - 2026)

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 (Between 01-04-2025 and 31-05-2025)

Code Number Vchr.	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
62	23/05/2025		Lydd TSB Current	5097	Lydd Club Day	Lydd Town Events	X	60.00		60.00
						Subtotal for Code: Mayoral Allowance		600.00		660.00
Code Number Vchr.	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
22	16/04/2025		Lydd TSB Current	5072	Office Supplies & Stationery	KCS Education Supplies	S	33.98	6.80	40.78
35	16/04/2025		Lydd TSB Current	DO	Office Supplies & Stationery	Viking Office	S	210.11	42.02	252.13
						Subtotal for Code: Office Consumables		£244.09	£48.82	£292.91
Code Number Vchr.	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
13	09/04/2025		Lydd TSB Current	5062	Void Cheque	CBS Global Education Ltd.	Z			
14	09/04/2025		Lydd TSB Current	5063	Office Equipment - shredder	CBS Global Education Ltd.	S	649.99	130.00	779.99
34	16/04/2025		Lydd TSB Current	DO	Office Equipment & Printing	KCC Commercial Services	S	83.62	16.72	100.34
						Subtotal for Code: Office Equipment and Printing		£733.61	£146.72	£880.33
Code Number Vchr.	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
65	29/05/2025		Lydd TSB Current	5100	External Maintenance	Haga-SMP Ltd	S	419.34	83.87	503.21
						Subtotal for Code: Rype Playground		£419.34	£83.87	£503.21
Code Number Vchr.	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	02/04/2025		Lydd TSB Current	5049	Small Grant 2025/26	Lydd Ex-Servicemen's Club	Z	150.00		150.00
3	02/04/2025		Lydd TSB Current	5050	Small Grant 2025/26	Lydd Club Day Committee	Z	500.00		500.00
4	02/04/2025		Lydd TSB Current	5051	Small Grant 2025/26	Lydd Town Events	Z	500.00		500.00
5	02/04/2025		Lydd TSB Current	5052	Small Grant 2025/26	Friends of Lydd	Z	500.00		500.00
7	02/04/2025		Lydd TSB Current	5054	Small Grant 2025/26	Litter Picking Watch Romney Marsh/S	Z	500.00		500.00
8	02/04/2025		Lydd TSB Current	5055	Small Grant 2025/26	Lydd Twinning Committee	Z	250.00		250.00
9	02/04/2025		Lydd TSB Current	5056	Small Grant 2025/26	Lydd Town Council - Bursary Account	Z	500.00		500.00
16	09/04/2025		Lydd TSB Current	5065	Small Grant 2025/26	Lydd Scout & Guide Group	Z	500.00		500.00
25	23/04/2025		Lydd TSB Current	5075	VE Day Flin & Chips	Mr B Whitehead	X	600.00		600.00
27	28/04/2025		Lydd TSB Current	5077	Small Grant 2025/26	Kacey Goymer	E	500.00		500.00
28	30/04/2025		Lydd TSB Current	5078	VE Day Flin & Chips	Mr B Whitehead	X	150.00		150.00
						Subtotal for Code: Small Grants		£4,650.00		£4,650.00
Code Number Vchr.	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
41	07/05/2025		Lydd TSB Current	5081	Pension	KCC re Kent County Pension Fund	E	2,311.63		2,311.63
60	28/05/2025		Lydd TSB Current	5095	Pension	KCC re Kent County Pension Fund	X	2,769.44		2,769.44
						Subtotal for Code: Staff EE & ER		£5,081.07		£5,081.07

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Lydd Town Council
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 (Between 01-04-2025 and 31-05-2025)

53 Staff salaries									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
19	15/04/2025	Lloyds TSB Curren	5066-69	Staff Costs-Salaries	Salaries	X	5,927.65		5,927.65
40	07/05/2025	Lloyds TSB Curren	5080	HMRC - PAYE	HMRC	E	1,924.79		1,924.79
48	15/05/2025	Lloyds TSB Curren	5082-85	Staff Costs-Salaries	Salaries	X	7,017.01		7,017.01
59	28/05/2025	Lloyds TSB Curren	5094	HMRC - PAYE	HMRC	X	2,490.75		2,490.75
					Subtotal for Code:		£17,350.20		£17,350.20
54 Stair Lift & Defib. Maintenance									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
57	14/05/2025	Lloyds TSB Curren	5092	Defibrillator Maintenance & Repairs	Hopkins	S	114.75	22.95	137.70
					Subtotal for Code:		£114.75	£22.95	£137.70
56 Subscriptions									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
56	14/05/2025	Lloyds TSB Curren	5091	Annual Subscription	KALC	S	1,809.38	361.88	2,171.26
64	28/05/2025	Lloyds TSB Curren	5099	Annual Subscription	The Confederation of the Cinque Ports	X	400.00		400.00
					Subtotal for Code:		£2,209.38	£361.88	£2,571.26
58 Tennis Courts									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
63	28/05/2025	Lloyds TSB Curren	5098	External Maintenance	CJA Fire & Security	S	177.00	35.40	212.40
					Subtotal for Code:		£177.00	£35.40	£212.40
59 Website									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
24	23/04/2025	Lloyds TSB Curren	5074	SSL Certificate Renewal 2025-26	Vision ICT Limited	S	50.00	10.00	60.00
					Subtotal for Code:		£50.00	£10.00	£60.00
62 Void									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
6	02/04/2025	Lloyds TSB Curren	5053	Void Cheque	Lydd Scout & Guide Group	Z			
15	09/04/2025	Lloyds TSB Curren	5064	Void Cheque	Lydd Scout & Guide Group	Z			
23	16/04/2025	Lloyds TSB Curren	5073	Allocation Water Charges	Romney Marshes Internal Drainage B.	X			
					Subtotal for Code:				
63 Accounting Software									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
10	02/04/2025	Lloyds TSB Curren	5057	Scribe Accounting Software-set up and Starboard Systems Limited	Starboard Systems Limited	S	1,270.00	254.00	1,524.00
52	14/05/2025	Lloyds TSB Curren	5087	Scribe Monthly Fee	Starboard Systems Limited	S	103.00	20.60	123.60
					Subtotal for Code:		£1,373.00	£274.60	£1,647.60
					Subtotal for Cost Centre:		38,409.92	1,550.39	39,960.31

Cost Centre Receipts

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28 June 2025 (2025 - 2026)

Lydd Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2025 and 31-05-2025)

Cost Centre Payments									
Code Number		13 Allotments		Bank		Cheq. No.		Supplier	
Vchtr.	Date	Invoice No	Minute						
11	04/04/2025			Lloyds TSB Curmen				Mr Nicholson	
				Lloyds TSB Curmen				Cancel Cheque	
12	04/04/2025			Lloyds TSB Curmen				Mr Richardson	
				Lloyds TSB Curmen				Cancel Cheque	
				Subtotal for Code:		Allotments			
				Subtotal for Cost Centre:		Payments			
								Net	Total
								30.00	30.00
								30.00	30.00
								60.00	60.00
								60.00	60.00
Cost Centre Receipts									
Code Number		4 Bank Interest		Bank		Cheq. No.		Supplier	
Vchtr.	Date	Invoice No	Minute						
10	09/04/2025			Lloyds TSB Reserv				Lloyds Bank	
				Lloyds TSB Reserv				Bank Interest	
30	09/05/2025			Lloyds TSB Reserv				Lloyds Bank	
				Lloyds TSB Reserv				Bank Interest	
				Subtotal for Code:		Bank Interest			
				Subtotal for Cost Centre:					
								Net	Total
								22.31	22.31
								18.61	18.61
								540.92	540.92
Cost Centre Receipts									
Code Number		7 Tennis Court bookings via stripe		Bank		Cheq. No.		Supplier	
Vchtr.	Date	Invoice No	Minute						
2	02/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
3	03/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
4	07/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
5	10/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
7	14/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
8	16/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
9	17/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
13	24/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
14	25/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
15	29/04/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
16	01/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
17	06/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
18	08/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
19	09/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
21	15/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
22	14/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
23	19/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
24	21/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
25	22/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
26	23/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
27	28/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
28	30/05/2025			Lloyds TSB Curmen				Stripe	
				Lloyds TSB Curmen				Tennis Courts	
				Subtotal for Code:		Tennis Court bookings via stripe			
				Subtotal for Cost Centre:					
								Net	Total
								4.58	5.58
								9.16	11.16
								4.58	5.58
								1.29	1.69
								1.29	1.69
								4.58	5.58
								9.16	11.16
								31.88	40.28
								5.58	6.78
								2.58	3.38
								5.07	5.07
								1.29	1.69
								5.87	7.27
								6.96	8.70
								2.58	3.38
								4.58	5.58
								1.29	1.69
								1.29	1.69
								4.58	5.58
								1.29	1.69
								5.87	7.27
								5.87	7.27
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								5.87	7.27

26 June 2025 (2025 - 2026)

Lydd Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2025 and 31-05-2025)

8 Other Receipts									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
6	03/04/2025			Lloyds TSB Current		Marathon Donation	Nice Works	X	1,800.00
29	28/05/2025			Lloyds TSB Current FPI		Trader/Insurance	Lydd Allotment Association	E	147.68
							Subtotal for Code:		£1,947.68
							Other Receipts		£1,947.68
9 Precept									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
1	03/04/2025			Lloyds TSB Current		Precept Installment	Fiszone Hyshe	E	89,501.00
							Subtotal for Code: Precept		£89,501.00
							Subtotal for Cost Centre: Receipts		91,610.82
									28.52
									91,639.34
TOTALS									£91,670.82
									£28.52
									£91,699.34

LYDD TOWN COUNCIL

PAYMENTS AND RECEIPTS

1 FEBRUARY - 31 MARCH 2025

FOR RATIFICATION AND AUTHORISATION				
DATE	RATIFICATION	MEMO	Chq/DD	AMOUNT
PAYMENTS FROM CURRENT ACCOUNT				
03/02/2025	Scottish Water Business Stream	Guild Hall water	DD	6.98
05/02/2025	Open Spaces	Inspection of swings on the Rype	5022	45.00
07/02/2025	Lloyds Bank	Service charges	DD	32.55
14/02/2025	Salaries	Salaries mth 11 (5023/24/25/27) 5026 Void	VARIOUS	6,204.20
12/02/2025	W. E. Rolfe & Son	Bulbs, paint for phone box, vacuum bags	5028	170.55
12/02/2025	Gibbs & Son	Plant tree, supply guard and 3 years maintenance	5029	618.00
12/02/2025	Caroline Livesey	Reimburse for graffiti removal spray	5030	11.99
12/02/2025	Vision ICT Limited	Biennial fee for gov.uk domain	5031	78.00
12/02/2025	Louise Bacon	Printing of leaflets re Cinque Ports	5032	50.00
17/02/2025	Castle Water Ltd	Manor Road - Pavillion TE00764031	DD	37.27
17/02/2025	Corona Energy	February electricity	DD	477.65
21/02/2025	Castle Water Ltd	Allotments - 10005465293	DD	21.83
26/02/2025	HMRC	HMRC - PAYE Mth 11	5033	1,913.10
26/02/2025	KCC re Kent County Pension Fund	Pension - mth 11	5034	2,219.29
26/02/2025	The Major of New Romney Charity Acct	National Womens Day - lunch	5035	101.00
26/02/2025	Waterlogic GB	Watercooler rental - January	DD	47.98
26/02/2025	Viking Office	Office consumables & civic	DD	71.51
03/03/2025	Business Stream Scottish water	Guild Hall water	DD	6.98
05/03/2025	VOID	void	5036	0.00
05/03/2025	Playsafety Goup Ltd	Expenses re the Rype review	5037	60.00
14/03/2025	Salaries	Salaries mth 12 (5038/39/40/41+43+44)	VARIOUS	5,781.50
05/03/2025	Vision ICT Limited	Website	5042	151.20
14/03/2025	KCC Commercial Services	Photocopier rental and maintenance charges	DD	186.08
14/03/2025	Lloyds Bank	Service charges	DD	30.75
17/03/2025	Castle Water Ltd	Pavillion	DD	33.83
17/03/2025	Corona Energy	Electricity charges-February	DD	593.95
19/03/2025	Castle Water Ltd	Allotments	DD	21.67
21/03/2025	Waterlogic GB	Water cooler rental and water for Guildhall	DD	170.45
26/03/2025	HMRC	PAYE - Month 12	5045	1,976.60
26/03/2025	KCC re Kent County Pension Fund	Pension - Month 12	5046	2,184.73
PAYMENT FROM RESERVE ACCOUNT				
PAYMENT FROM STRIPE ACCOUNT TO LLOYDS				
05/02/2025	Stripe	Tennis Courts		5.58
21/02/2025	Stripe	Tennis Courts		5.58
27/02/2025	Stripe	Tennis Courts		11.16
07/03/2025	Stripe	Tennis Courts		5.58
11/03/2025	Stripe	Tennis Courts		5.58
13/03/2025	Stripe	Tennis Courts		11.16
				44.64
RECEIPTS INTO CURRENT ACCOUNT				
05/02/2025	Allotments	Rent 2024/25		40.00
17/02/2025	Allotments	Rent 2024/25		20.00
20/02/2025	Allotments	Rent 2024/25		250.00
07/03/2025	Allotments	Rent 2024/25		200.00
14/03/2025	Allotments	Rent 2024/25		40.00
28/03/2025	Allotments	Rent 2024/25		120.00
31/03/2025	Folkestone & Hythe DC	Forshore rent 2024/25		1.00
				671.00
RECEIPTS INTO RESERVE ACCOUNT				
10/02/25	Lloyds Reserve	Interest		23.76
10/03/25	Lloyds Reserve	Interest		20.81

16 June 2025 (2025 - 2026)

Lydd Town Council
RECONCILIATION - Lloyds TSB Current Account 31-05-2025

From Accounts	£60,121.59
Payments not cashed Add	£10,228.24
Receipts not entered Subtract	
Statement should be	£70,349.83
Bank Statement	£70,399.83
Uncashed cheque 2024/25	-£50.00
Reconciled balance	£70,349.83
Difference	£0.00

RECONCILIATION - Lloyds TSB Reserve Account 31-05-2025

From Accounts	£27,189.25
Payments not cashed Add	
Receipts not entered Subtract	
Statement should be	£27,189.25
Statement Balance	£27,189.25
Diff	£0.00
SUMMARY	
Beginning Balance	£36,536.22
Expenditure 2025/26	£41,760.31
Income 2025/26	£91,699.34
VAT Debtor 2024/25 Rec'd April	£835.59
Cash Balance at 31/05/25	£87,310.84

Created by  **Scribe**



000704 PDOEA04-20250531-71795-058209
 LYDD TOWN COUNCIL
 MS A ALEXANDER
 13 HIGH STREET
 LYDD
 ROMNEY MARSH
 KENT
 TN29 9AF

36700 C

Your account statement

Issue date: 30 May 2025

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
 +44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: ASHFORD (309028)

Sort code: 30-90-28 Account number: 00731251

BIC: LOYDGB21138

IBAN: GB90 LOYD 3090 2800 7312 51



BUSINESS ACCOUNT

LYDD TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS
 deposit protection.

Further details can be found on the Useful Information page.

Account summary

Balance On 23 May 2025	£70,327.59
Total Paid In	£162.22
Total Paid Out	£89.98
Balance On 30 May 2025	£70,399.83

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
23 May 25		STATEMENT OPENING BALANCE			70,327.59
28 May 25	DD	WATERLOGIC GB LTD LYD023			70,279.61
28 May 25	CHQ	005089		47.98	70,249.61
28 May 25	FPI	STRIPE PAYMENTS UK STRIPE	7.27	30.00	70,249.61
		XP1407060183423192 185008 10 28MAY25 08:20			70,256.88
28 May 25	FPI	LYDD ALLOTMENT ASS INVOICE 25/03	147.68		70,404.56
		400000001572057167 309028 10 28MAY25 17:35			
30 May 25	CHQ	005093		12.00	70,392.56
30 May 25	FPI	STRIPE PAYMENTS UK STRIPE	7.27		70,399.83
		XP0990838130564114 185008 10 30MAY25 08:11			
30 May 25		STATEMENT CLOSING BALANCE	162.22	89.98	70,399.83

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

DD - Direct Debit

CHQ - Cheque

FPI - Faster Payment

RECEIVED

- 9 JUN 2025



Your account statement

Issue date: 9 May 2025

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)Visit us online: www.lloydsbank.com

Your branch: ASHFORD (309028)

Sort code: 30-90-28 Account number: 07746475

BIC: LOYDGB21138

IBAN: GB69 LOYD 3090 2807 7464 75

006170 PDOEA02-20250510-52297-009664
 LYDD TOWN COUNCIL
 MS A ALEXANDER
 13 HIGH STREET
 LYDD
 ROMNEY MARSH
 KENT
 TN29 9AF



36700 C



COMM INST ACCESS

LYDD TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS deposit protection.

Further details can be found on the Useful Information page.

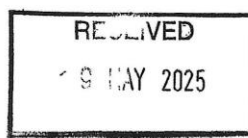
Account summary

Balance On 11 Apr 2025	£27,170.64
Total Paid In	£18.61
Total Paid Out	£0.00
Balance On 09 May 2025	£27,189.25

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
11 Apr 25		STATEMENT OPENING BALANCE			27,170.64
09 May 25		INTEREST (GROSS)	18.61		27,189.25
09 May 25		STATEMENT CLOSING BALANCE	18.61	0.00	27,189.25

PNEAOH18100000



Lydd Town Council

25 Ju

Summary of Receipts and Payments
All Cost Centres and Codes (Between 01/04/2025 and 31/05/2025)

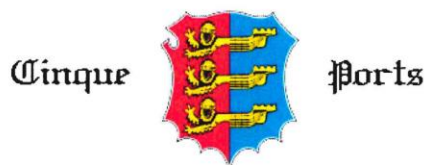
Payments

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
11 Accountants				500.00		500.00
13 Allotments				3,000.00	1,789.14	1,210.86
14 Audit				1,300.00	280.00	1,020.00
16 Bank Charges				330.00	48.15	281.85
17 Dennes Lane (Banks Sports & :					177.00	-177.00
18 Bin Emptying				700.00		700.00
21 Civic Expenses				200.00	47.58	152.42
27 Goalposts repalcements				1,200.00		1,200.00
28 Grounds Maintenance				6,000.00	1,109.10	4,890.90
30 Groundsman Materials and Equ				900.00	67.27	832.73
31 Guildhall Maintenance				910.00	738.00	172.00
32 Guildhall Running Costs				10,000.00	1,524.69	8,475.31
34 Insurance - General & Cyber St				5,500.00		5,500.00
35 Lade Bench Licences				25.00		25.00
36 Legal and Professional fees				2,000.00		2,000.00
37 Lydd in Bloom				350.00		350.00
38 Lydd in Lights				350.00		350.00
39 Maintenance Contracted Work				13,000.00	271.88	12,728.12
40 Manor Road Pavilion Maintenan				1,000.00	31.06	968.94
41 Manor Road Pavilion Running C				400.00	40.61	359.39
42 Mayoral Allowance				2,800.00	60.00	2,740.00
43 Office Consumables				1,200.00	244.09	955.91
44 Office Equipment and Printing				2,400.00	733.61	1,666.39
45 Office IT				6,065.00		6,065.00
48 Remembrance Sunday (S137)				300.00		300.00
49 Rype Playground				500.00	419.34	80.66
50 Small Grants				5,000.00	4,650.00	350.00
51 Staff Costs				100.00		100.00
52 Staff EE & ER				27,300.00	5,081.07	22,218.93
53 Staff salaries				98,250.00	17,350.20	80,899.80
54 Stair Lift & Defib. Maintenance				750.00	114.75	635.25
55 Staff and Councillors Training				500.00		500.00
56 Subscriptions				2,300.00	2,209.38	90.62
58 Tennis Courts				500.00	177.00	323.00
59 Website				100.00	50.00	50.00
63 Accounting Software					1,373.00	-1,373.00
SUB TOTAL				195,730.00	38,409.92	157,320.08
				195,730.00	38,409.92	157,320.08

Receipts

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
1 Allotment rents and Arqiva mas	5,500.00	60.00	-5,440.00			
2 Ambulance Service Rent	5,200.00		-5,200.00			
4 Bank Interest	350.00	40.92	-309.08			
5 Donations: Lydd Municipal & Ot	5,000.00		-5,000.00			

CHU 5099

**MEMBER TOWNS OF THE CONFEDERATION** as follows:-

Hastings Borough Council (SUPPLIER NUMBER: 62865)
Sandwich Town Council
Dover Town Council
New Romney Town Council
Hythe Town Council
Rye Town Council
Winchelsea Corporation
Deal Town Council
Ramsgate Town Council
Faversham Town Council
Folkestone Town Council
 Charter Trustees of **Margate**
Lydd Town Council
Tenterden Town Council

27th May 2025

<u>INVOICE</u>		£
Annual subscription to the Confederation for the year 2025-26		400.00

Methods of payment:

Please make your cheque payable to 'the Confederation of the Cinque Ports' and send it to:-

Mrs Christine Berkshire-Jones
Solicitor to the Ports
26 The Barnhams
Bexhill
East Sussex
TN39 3RE

Alternatively, payment can be made direct to the Confederation's bank account

Sort Code: 08-92-99
Account No: 65519866
Account Name: The Confederation of the Cinque Ports

Please make payment within the next 28 days.

ELECTRONIC PAYMENT POLICY

With the transition to Unity Trust Bank and the ability to make online payments is in place the preferred payment method will be by electronic payments. The ability to make payments by cheque will be retained to ensure that if a payee has a clear preference for payments to be made to them in this way it is still possible.

1) Documentation for authorisation of payments

- 1.1 A BACS payment report will be prepared detailing the payments that are to be made in the payment run – the document will be prepared by the Finance Officer
- 1.2 All supporting documents such as supplier invoices and/or supporting information for payments will be prepared to evidence the BACS payments to be made.
- 1.3 All payments will be processed on the Unity Trust Bank online banking facility in preparation for authorisation by two account signatories as listed on the bank mandate – this will be processed by the Finance Officer
- 1.4 The BACS payment report and all supporting documents will be sent by email to **all bank signatories** as listed on the bank mandate with a request to them check the payment list and invoices and once satisfied to log in to the UTB online banking facility to approve payments.
 - a) Signatories will receive the payment list and scanned images of invoices etc
 - b) If a signatory is not satisfied with the documents provided, they should email the Town Clerk and Finance Officer and copy this to all bank account signatories
- 1.5 **Signatories will need to log into Unity Trust Bank Website to set themselves up using the secure method as follows:**
 - a) A User ID and password will be provided by Unity Trust Bank in a letter to each signatory.
 - b) Signatory is required to log in within a certain timeframe – otherwise this will lapse and will be no longer valid.
 - c) On the first time of log in the signatory can change their password and will be asked to create a six- digit memorable PIN number
- 1.6 **Each time the signatory logs in thereafter the following steps are to be followed:**
 - a) Enter user name and password
 - b) Signatory will be asked to enter 2 numbers from the 6 digits of the memorable PIN number they have created and these will differ at each time of log in.
 - c) Signatory will be sent a 4- digit code via a text message to the mobile phone logged with Unity Trust Bank and on entering this number into the Unity Trust Bank website will be logged into the Lydd Town Council bank account and be able to authorise payments set up for approval.
- 1.7 The Finance Officer will monitor the online bank account until the outstanding payments have been authorised by any **two** of the signatories.
- 1.8 Once **two** signatories have authorised the payments they will be made from the current account and will cease to show as *awaiting authorisation*. The UTB account will record the names of the two signatories who have authorised the transactions.
- 1.9 As soon as possible after the payments have been made from the current account the Finance Officer will download the transaction record and print this off showing the authorisation.
This record will be filed with the printed BACS Payment Report for that payment run – this is in place of the two signatories initialling the cheque counterfoil and will form part of the audit records.
The Payment report will form part of the financial reporting going to full Council for ratification with the agenda pack.

2) Financial security and management of risk

- 2.1 Each user of the online payment process has separate functions which is pre-set by the bank and cannot be changed. The Town Clerk and Finance Officer are authorised to view the account and to create payments, but is unauthorised to make the payments on behalf of the Town Council.
All account signatories as on the bank mandate are able to view the payments awaiting authorisation and to make the authorisation only. Each payment requires authorisation by **two** account signatories. It will be the first two signatories accessing the online banking who do so.
The account signatories cannot set up payments to be made they can only authorise them. The Officers cannot authorise the payments only set them up ready for authorisation by two signatories.
The above system replicates the system of payments made by cheque where the officer writes the cheque which is then signed by two signatories.

3) Audit

- All records of payments made through the online banking will be printed and filed and made available to the Independent Internal Auditor for validation during the internal audits.

Prepared by Town Clerk June 2025