LYDD TOWN COUNCIL – SCRIBE REPORTS

Following the resolution made by the Council at the 4th March meeting to change from excel based accounts to the use of an accounting system, the transition work has been ongoing. The RFO has undertaken some online training courses, and the accounts are up to date in the system.

The result of this change means there is a change in format to the reports that are presented to Councillors. The reports are system driven as opposed to being manually prepared as in the past. The reports have been prepared directly from the system as any manual intervention could lead to errors. The information contained within the reports is the same as previously provided but with a different presentation.

30th June 2026

CMP S057

Scribe

INVOICE

Lydd Town Council

Invoice Date
1 Apr 2025

Invoice Number
INV-9496

Reference
Invoice 1 of 1 Service period: April 1, 2025 - March 31, 2125 Total invoiced: £1,167 of £1,167

VAT Number
941 7451 20

Starboard Systems Limited
t/a Scribe Accounts
PO Box 120
North Walsham
Norfolk
NR28 8BH
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
Scribe Accounts Set Up Fee (2025)	1.00	✓ 719.00	20%	719.00
Professional Services Fee (Allotments Import)	1.00	✓ 199.00	20%	199.00
Professional Services Fee (Accounts Structure and Set Up)	1.00	✓ 249.00	20%	249.00
			Subtotal	1,167.00
			TOTAL VAT 20%	233.40
			TOTAL GBP	**1,400.40**

INV 9497 123.40
1524.40

Due Date: 15 Apr 2025
For BACS Payments :
Account Name: Starboard Systems Limited
Sort Code - 20-62-68
Account No. 33077306
Please see our website www.scribeaccounts.com for Terms and Conditions

View and pay online now

PAYMENT ADVICE

To: Starboard Systems Limited
t/a Scribe Accounts
PO Box 120
North Walsham
Norfolk
NR28 8BH
UNITED KINGDOM

Customer Lydd Town Council
Invoice Number INV-9496
Amount Due **1,400.40**
Due Date 15 Apr 2025
Amount Enclosed

Enter the amount you are paying above

CMQ 5057

Scribe

INVOICE

Lydd Town Council

Invoice Date
1 Apr 2025

Invoice Number
INV-9497

Reference
Invoice 1 for subscription Service period: April 1, 2025 – April 30, 2025

VAT Number
941 7451 20

Starboard Systems Limited
t/a Scribe Accounts
PO Box 120
North Walsham
Norfolk
NR28 8BH
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
Scribe Accounts Subscription (2025)	1.00	74.00	20%	74.00
Scribe Allotments Subscription (2025)	1.00	29.00	20%	29.00
			Subtotal	103.00
			TOTAL VAT 20%	20.60
			TOTAL GBP	**123.60**

Due Date: 15 Apr 2025
For BACS Payments :
Account Name: Starboard Systems Limited
Sort Code - 20-62-68
Account No. 33077306
Please see our website www.scribeaccounts.com for Terms and Conditions

VISA AMERICAN EXPRESS
View and pay online now

PAYMENT ADVICE

To: Starboard Systems Limited
t/a Scribe Accounts
PO Box 120
North Walsham
Norfolk
NR28 8BH
UNITED KINGDOM

Customer Lydd Town Council
Invoice Number INV-9497
Amount Due **123.60**
Due Date 15 Apr 2025
Amount Enclosed ____________

Enter the amount you are paying above

CHQ 5087

Scribe

INVOICE

Lydd Town Council

Invoice Date
1 May 2025

Invoice Number
INV-10362

Reference
Invoice 2 for subscription
Service period: May 1, 2025 – May 31, 2025

VAT Number
941 7451 20

Starboard Systems Limited
t/a Scribe Accounts
PO Box 120
North Walsham
Norfolk
NR28 8BH
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
Scribe Accounts Subscription (2025)	1.00	74.00	20%	74.00
Scribe Allotments Subscription (2025)	1.00	29.00	20%	29.00
			Subtotal	103.00
			TOTAL VAT 20%	20.60
			TOTAL GBP	**123.60**

Due Date: 15 May 2025
For BACS Payments :
Account Name: Starboard Systems Limited
Sort Code - 20-62-68
Account No. 33077306
Please see our website www.scribeaccounts.com for Terms and Conditions

VISA AMERICAN EXPRESS
View and pay online now

PAYMENT ADVICE

To: Starboard Systems Limited
t/a Scribe Accounts
PO Box 120
North Walsham
Norfolk
NR28 8BH
UNITED KINGDOM

Customer Lydd Town Council
Invoice Number INV-10362
Amount Due **123.60**
Due Date 15 May 2025
Amount Enclosed ______________
Enter the amount you are paying above

Lydd Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Cost Centre **Payments**

Code Number 13 Allotments

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	02/04/2025			Lloyds TSB Curren	5048	Annual allotment association fee	Lydd Allotment Association	Z	1,200.00		1,200.00
26	23/04/2025			Lloyds TSB Curren	5076	Allotment Drainage	Romney Marshes Internal Drainage B	E	20.85		20.85
33	16/04/2025			Lloyds TSB Curren	DD	Allotment Water Charges	Castle Water Ltd	E	68.95		68.95
38	02/04/2025			Lloyds TSB Curren	5059	Allotment Deposit Return	Allotment Tenant	X	60.00		60.00
39	02/04/2025			Lloyds TSB Curren	5060	Allotment Deposit Return	Allotment Tenant	X	30.00		30.00
46	10/04/2025			Lloyds TSB Curren	5047	Allotment Deposit Return	Allotment Tenant	E	5.00		5.00
47	07/05/2025			Lloyds TSB Curren	5079	Tractor Insurance	Greenlands Insurance Services Ltd	E	295.36		295.36
53	14/05/2025			Lloyds TSB Curren	5088	Allotment Deposit Return	Allotment Tenant	X	30.00		30.00
54	14/05/2025			Lloyds TSB Curren	5089	Allotment Deposit Return	Allotment Tenant	X	30.00		30.00
68	16/05/2025			Lloyds TSB Curren		Allotment Water Charges	Castle Water Ltd	E			
70	16/05/2025			Lloyds TSB Curren		Allotment Water Charges	Castle Water Ltd	E	48.98		48.98
							Subtotal for Code: Allotments		£1,789.14		£1,789.14

Code Number 14 Audit

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
55	14/05/2025			Lloyds TSB Curren	5090	Internal Audit Fee	Lionel Robbins	X	280.00		280.00
							Subtotal for Code: Audit		£280.00		£280.00

Code Number 16 Bank Charges

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
36	14/04/2025			Lloyds TSB Curren	DD	Bank service charges	Lloyds Bank	E	24.25		24.25
67	09/05/2025			Lloyds TSB Curren		Bank service charges	Lloyds Bank	E	23.90		23.90
							Subtotal for Code: Bank Charges		£48.15		£48.15

Code Number 21 Civic Expenses

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
58	15/05/2025			Lloyds TSB Curren	5093	Civic Event	Hastings Borough Council	E	12.00		12.00
61	28/05/2025			Lloyds TSB Curren	5096	Civic Event	Angela Quinn-Alexander	X	35.58		35.58
							Subtotal for Code: Civic Expenses		£47.58		£47.58

Code Number 28 Grounds Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	02/04/2025	Inv 4337		Lloyds TSB Curren	5058	Monthly fee - outdoor spaces	Gibbs & Son	S	395.00	79.00	474.00
45	04/04/2025			Lloyds TSB Curren	4956	External Maintenance	Hags-SMP Ltd	X	0.10		0.10
51	14/05/2025			Lloyds TSB Curren	5086	Monthly fee - outdoor spaces	Gibbs & Son	S	714.00	142.00	856.00
							Subtotal for Code: Grounds Maintenance		£1,109.10	£221.00	£1,330.10

Code Number 30 Groundsman Materials and Equipment

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
12	09/04/2025	Inv		Lloyds TSB Curren	5061	Maintenance Materials	W. E. Rolfe & Son	S	67.27	13.46	80.73
							Subtotal for Code: Groundsman Materials and Equ		£67.27	£13.46	£80.73

Lydd Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Code Number 31 Guildhall Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
66	28/05/2025			Lloyds TSB Curren	5101	Alarm Service & Maintenance	Ashe Alarms	S	738.00	147.60	885.60
						Subtotal for Code:	Guildhall Maintenance		£738.00	£147.60	£885.60

Code Number 32 Guildhall Running Costs

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	01/04/2025			Lloyds TSB Curren		Guildhall water	Business Stream Scottish water	E			
18	01/04/2025			Lloyds TSB Curren		Business Rates	Fstone Hythe	E			
29	01/04/2025			Lloyds TSB Curren		Guildhall water	Business Stream Scottish water	E			
30	01/04/2025			Lloyds TSB Curren		Business Rates	Fstone Hythe	E			
32	15/04/2025			Lloyds TSB Curren		Office Phone & Internet Charges	BT Group PLC	S	748.50	149.70	898.20
37	22/04/2025			Lloyds TSB Curren	DD	Guildhall water	Castle Water Ltd	E	5.50		5.50
42	28/04/2025			Lloyds TSB Curren		Guildhall Watercooler	Waterlogic GB	S	39.98	8.00	47.98
43	01/04/2025			Lloyds TSB Curren		Guildhall water	Business Stream Scottish water	E	6.98		6.98
44	01/04/2025			Lloyds TSB Curren		Business Rates	Fstone Hythe	E	230.40		230.40
49	01/05/2025			Lloyds TSB Curren		Guildhall water	Business Stream Scottish water	E	6.98		6.98
50	01/05/2025			Lloyds TSB Curren	Direct Debit	Business Rates	Folkestone & Hythe	X	231.00		231.00
69	16/05/2025			Lloyds TSB Curren		Guildhall water	Castle Water Ltd	E			
71	16/05/2025			Lloyds TSB Curren		Guildhall water	Castle Water Ltd	E	12.16		12.16
76	21/05/2025			Lloyds TSB Reserv	Direct Debit	Guildhall Electricity	EDF Energy Ltd	L			
79	21/05/2025			Lloyds TSB Curren	Direct Debit	Guildhall Electricity	EDF Energy Ltd	L			
80	23/05/2025			Lloyds TSB Curren	Direct Debit	Guildhall Electricity	EDF Energy Ltd	L			
81	21/05/2025			Lloyds TSB Curren	Direct Debit	Guildhall Electricity	EDF Energy Ltd	L			
82	23/05/2025			Lloyds TSB Curren	Direct Debit	Guildhall Electricity	EDF Energy Ltd	L	203.21	10.15	213.36
83	28/05/2025			Lloyds TSB Curren		Guildhall Watercooler	Waterlogic GB	S	39.98	8.00	47.98
						Subtotal for Code:	Guildhall Running Costs		£1,524.69	£175.85	£1,700.54

Code Number 39 Maintenance Contracted Work

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
20	16/04/2025			Lloyds TSB Curren	5070	External Maintenance	Daniel Livesey	X	271.88		271.88
						Subtotal for Code:	Maintenance Contracted Work		£271.88		£271.88

Code Number 40 Manor Road Pavilion Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	15/04/2025			Lloyds TSB Curren		Manor Road Pavilion - Water Charges	Castle Water Ltd	S	31.06	6.21	37.27
						Subtotal for Code:	Manor Road Pavilion Maintenar		£31.06	£6.21	£37.27

Code Number 41 Manor Road Pavilion Running Costs

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
77	21/05/2025			Lloyds TSB Curren	Direct Debit	Garages Electricity	EDF Energy Ltd	L	15.01	0.75	15.76
78	21/05/2025			Lloyds TSB Curren	Direct Debit	Pavillion Electricity	EDF Energy Ltd	L	25.60	1.28	26.88
						Subtotal for Code:	Manor Road Pavilion Running C		£40.61	£2.03	£42.64

Lydd Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Code Number 42 Mayoral Allowance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
62	29/05/2025			Lloyds TSB Curren	5097	Lydd Club Day	Lydd Town Events	X	60.00		60.00
							Subtotal for Code: Mayoral Allowance		£60.00		£60.00

Code Number 43 Office Consumables

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
22	16/04/2025			Lloyds TSB Curren	5072	Office Supplies & Stationery	KCS Education Supplies	S	33.98	6.80	40.78
35	16/04/2025			Lloyds TSB Curren	DD	Office Supplies & Stationery	Viking Office	S	210.11	42.02	252.13
							Subtotal for Code: Office Consumables		£244.09	£48.82	£292.91

Code Number 44 Office Equipment and Printing

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
13	09/04/2025			Lloyds TSB Curren	5062	Void Cheque	CSG Global Education Ltd.	Z			
14	09/04/2025			Lloyds TSB Curren	5063	Office Equipment - shredder	CSG Global Education Ltd.	S	649.99	130.00	779.99
34	16/04/2025			Lloyds TSB Curren	DD	Office Equipment & Printing	KCC Commercial Services	S	83.62	16.72	100.34
							Subtotal for Code: Office Equipment and Printing		£733.61	£146.72	£880.33

Code Number 49 Rype Playground

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
65	29/05/2025			Lloyds TSB Curren	5100	External Maintenance	Hags-SMP Ltd	S	419.34	83.87	503.21
							Subtotal for Code: Rype Playground		£419.34	£83.87	£503.21

Code Number 50 Small Grants

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	02/04/2025	Small Grant		Lloyds TSB Curren	5049	Small Grant 2025/26	Lydd Ex-Servicemen's Club	Z	150.00		150.00
3	02/04/2025	Small Grant		Lloyds TSB Curren	5050	Small Grant 2025/26	Lydd Club Day Committee	Z	500.00		500.00
4	02/04/2025			Lloyds TSB Curren	5051	Small Grant 2025/26	Lydd Town Events	Z	500.00		500.00
5	02/04/2025	Small Grant		Lloyds TSB Curren	5052	Small Grant 2025/26	Friends of Lydd	Z	500.00		500.00
7	02/04/2025	Small Grant		Lloyds TSB Curren	5054	Small Grant 2025/26	Litter Picking Watch Romney Marsh/S	Z	500.00		500.00
8	02/04/2025	Small Grant		Lloyds TSB Curren	5055	Small Grant 2025/26	Lydd Twinning Committee	Z	250.00		250.00
9	02/04/2025	Small Grant-Bu		Lloyds TSB Curren	5056	Small Grant 2025/26-Mayors Bursary	Lydd Town Council - Bursary Account	Z	500.00		500.00
16	09/04/2025	Small Grant		Lloyds TSB Curren	5065	Small Grant 2025/26	Lydd Scout & Guide Group	Z	500.00		500.00
25	23/04/2025			Lloyds TSB Curren	5075	VE Day Fish & Chips	Mr B Whitehead	X	600.00		600.00
27	28/04/2025			Lloyds TSB Curren	5077	Small Grant 2025/26	Kacey Goymer	E	500.00		500.00
28	30/04/2025			Lloyds TSB Curren	5078	VE Day Fish & Chips	Mr B Whitehead	X	150.00		150.00
							Subtotal for Code: Small Grants		£4,650.00		£4,650.00

Code Number 52 Staff EE & ER

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
41	07/05/2025	Pensions - Mor		Lloyds TSB Curren	5081	Pension	KCC re Kent County Pension Fund	E	2,311.63		2,311.63
60	28/05/2025			Lloyds TSB Curren	5095	Pension	KCC re Kent County Pension Fund	X	2,769.44		2,769.44
							Subtotal for Code: Staff EE & ER		£5,081.07		£5,081.07

Lydd Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Code Number 53 Staff salaries

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	15/04/2025			Lloyds TSB Curren	5066-69	Staff Costs-Salaries	Salaries	X	5,927.65		5,927.65
40	07/05/2025	PAYE - Month		Lloyds TSB Curren	5080	HMRC - PAYE	HMRC	E	1,924.79		1,924.79
48	15/05/2025			Lloyds TSB Curren	5082-85	Staff Costs-Salaries	Salaries	X	7,017.01		7,017.01
59	28/05/2025			Lloyds TSB Curren	5094	HMRC - PAYE	HMRC	X	2,480.75		2,480.75
						Subtotal for Code:	Staff salaries		£17,350.20		£17,350.20

Code Number 54 Stair Lift & Defib. Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
57	14/05/2025			Lloyds TSB Curren	5092	Defibrillator Maintenance & Repairs	Hopkins	S	114.75	22.95	137.70
						Subtotal for Code:	Stair Lift & Defib. Maintenance		£114.75	£22.95	£137.70

Code Number 56 Subscriptions

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
56	14/05/2025			Lloyds TSB Curren	5091	Annual Subscription	KALC	S	1,809.38	361.88	2,171.26
64	28/05/2025			Lloyds TSB Curren	5099	Annual Subscription	The Confederation of the Cinque Port:	X	400.00		400.00
						Subtotal for Code:	Subscriptions		£2,209.38	£361.88	£2,571.26

Code Number 58 Tennis Courts

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
63	28/05/2025			Lloyds TSB Curren	5098	External Maintenance	CIA Fire & Security	S	177.00	35.40	212.40
						Subtotal for Code:	Tennis Courts		£177.00	£35.40	£212.40

Code Number 59 Website

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
24	23/04/2025			Lloyds TSB Curren	5074	SSL Certificate Renewal 2025-26	Vision ICT Limted	S	50.00	10.00	60.00
						Subtotal for Code:	Website		£50.00	£10.00	£60.00

Code Number 62 Void

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	02/04/2025			Lloyds TSB Curren	5053	Void Cheque	Lydd Scout & Guide Group	Z			
15	09/04/2025			Lloyds TSB Curren	5064	Void Cheque	Lydd Scout & Guide Group	Z			
23	16/04/2025			Lloyds TSB Curren	5073	Allotment Water Charges	Romney Marshes Internal Drainage B	X			
						Subtotal for Code:	Void				

Code Number 63 Accounting Software

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	02/04/2025			Lloyds TSB Curren	5057	Scribe Accounting Software-set up and	Starboard Systems Limited	S	1,270.00	254.00	1,524.00
52	14/05/2025			Lloyds TSB Curren	5087	Scribe Monthly Fee	Starboard Systems Limited	S	103.00	20.60	123.60
						Subtotal for Code:	Accounting Software		£1,373.00	£274.60	£1,647.60
						Subtotal for Cost Centre:	Payments		38,409.92	1,550.39	39,960.31

Cost Centre Receipts

Lydd Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Code Number **8 Other Receipts**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	16/04/2025			Lloyds TSB Curren	5071	Marathon Donation	Lydd Town Mayor Charity Account	X	1,800.00		1,800.00
						Subtotal for Code:	Other Receipts		£1,800.00		£1,800.00
						Subtotal for Cost Centre:	Receipts		1,800.00		1,800.00
							TOTALS		**£40,209.92**	**£1,550.39**	**£41,760.31**

Lydd Town Council

Listing of Receipts in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Cost Centre **Payments**

Code Number **13 Allotments**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	04/04/2025			Lloyds TSB Curren		Cancel Cheque	Mr Nicholson	E	30.00		30.00
12	04/04/2025			Lloyds TSB Curren		Cancel Cheque	Mr Richardson	E	30.00		30.00
							Subtotal for Code: Allotments		£60.00		£60.00
							Subtotal for Cost Centre: Payments		60.00		60.00

Cost Centre **Receipts**

Code Number **4 Bank Interest**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	09/04/2025			Lloyds TSB Reserv		Bank Interest	Lloyds Bank	E	22.31		22.31
30	09/05/2025			Lloyds TSB Reserv		Bank Interest	Lloyds Bank	E	18.61		18.61
							Subtotal for Code: Bank Interest		£40.92		£40.92

Code Number **7 Tennis Court bookings vis stripe**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	02/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	4.58	1.00	5.58
3	03/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	9.16	2.00	11.16
4	07/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	4.58	1.00	5.58
5	10/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	1.29	0.40	1.69
7	14/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	1.29	0.40	1.69
8	16/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	4.58	1.00	5.58
9	17/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	9.16	2.00	11.16
13	24/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	31.88	8.40	40.28
14	25/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	5.58	1.18	6.76
15	29/04/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	2.58	0.80	3.38
16	01/05/2025			Lloyds TSB Curren	Stripe	Tennis Courts	Stripe	S	5.07		5.07
17	06/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	1.29	0.40	1.69
18	08/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	5.87	1.40	7.27
19	09/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	6.96	1.74	8.70
21	15/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	2.58	0.80	3.38
22	14/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	4.58	1.00	5.58
23	19/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	1.29	0.40	1.69
24	21/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	1.29	0.40	1.69
25	22/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	4.58	1.00	5.58
26	23/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	1.29	0.40	1.69
27	28/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	5.87	1.40	7.27
28	30/05/2025			Lloyds TSB Curren		Tennis Courts	Stripe	S	5.87	1.40	7.27
							Subtotal for Code: Tennis Court bookings vis stripe		£121.22	£28.52	£149.74

Lydd Town Council

Listing of Receipts in each Code for All Cost Centres

(Between 01-04-2025 and 31-05-2025)

Code Number 8 Other Receipts

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	03/04/2025			Lloyds TSB Curren		Marathon Donation	Nice Works	X	1,800.00		1,800.00
29	28/05/2025			Lloyds TSB Curren	FPI	Tractor Insurance	Lydd Allotment Association	E	147.68		147.68
							Subtotal for Code: Other Receipts		£1,947.68		£1,947.68

Code Number 9 Precept

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	03/04/2025			Lloyds TSB Curren		Precept Installment	Fstone Hythe	E	89,501.00		89,501.00
							Subtotal for Code: Precept		£89,501.00		£89,501.00
							Subtotal for Cost Centre: Receipts		91,610.82	28.52	91,639.34
							TOTALS		**£91,670.82**	**£28.52**	**£91,699.34**

LYDD TOWN COUNCIL PAYMENTS AND RECEIPTS 1 FEBRUARY - 31 MARCH 2025

FOR RATIFICATION AND AUTHORISATION

DATE	RATIFICATION	MEMO	Chq/DD	AMOUNT
PAYMENTS FROM CURRENT ACCOUNT				
03/02/2025	Scottish Water Business Stream	Guild Hall water	DD	6.98
05/02/2025	Open Spaces	Inspection of swings on the Rype	5022	45.00
07/02/2025	Lloyds Bank	Service charges	DD	32.55
14/02/2025	Salaries	Salaries mth 11 (5023/24/25/27) 5026 Void	VARIOUS	6,204.20
12/02/2025	W. E. Rolfe & Son	Bulbs, paint for phone box, vaccum bags	5028	170.55
12/02/2025	Gibbs & Son	Plant tree, supply guard and 3 years maintenance	5029	618.00
12/02/2025	Caroline Livesey	Reimburse for graffitti removal spray	5030	11.99
12/02/2025	Vision ICT Limted	Biennial fee for gov.uk domain	5031	78.00
12/02/2025	Louise Bacon	Printing of leaflets re Cinque Ports	5032	50.00
17/02/2025	Castle Water Ltd	Manor Road - Pavillion TE00764031	DD	37.27
17/02/2025	Corona Energy	February electricity	DD	477.65
21/02/2025	Castle Water Ltd	Allotments - 10005465293	DD	21.83
26/02/2025	HMRC	HMRC - PAYE Mth 11	5033	1,913.10
26/02/2025	KCC re Kent County Pension Fund	Pension - mth 11	5034	2,219.29
26/02/2025	The Major of New Romney Charity Acct	National Womens Day - lunch	5035	101.00
26/02/2025	Waterlogic GB	Watercooler rental - January	DD	47.98
26/02/2025	Viking Office	Office consumables & civic	DD	71.51
03/03/2025	Business Stream Scottish water	Guild Hall water	DD	6.98
05/03/2025	VOID	void	5036	0.00
05/03/2025	Playsafety Goup Ltd	Expenses re the Rype review	5037	60.00
14/03/2025	Salaries	Salaries mth 12 (5038/39/40/41+43+44)	VARIOUS	5,781.50
05/03/2025	Vision ICT Limted	Website	5042	151.20
14/03/2025	KCC Commercial Services	Photocopier rental and maintenance charges	DD	186.08
14/03/2025	Lloyds Bank	Service charges	DD	30.75
17/03/2025	Castle Water Ltd	Pavillion	DD	33.83
17/03/2025	Corona Energy	Electricity charges-February	DD	593.95
19/03/2025	Castle Water Ltd	Allotments	DD	21.67
21/03/2025	Waterlogic GB	Water cooler rental and water for Guildhall	DD	170.45
26/03/2025	HMRC	PAYE - Month 12	5045	1,976.60
26/03/2025	KCC re Kent County Pension Fund	Pension - Month 12	5046	2,184.73

PAYMENT FROM RESERVE ACCOUNT				

PAYMENT FROM STRIPE ACCOUNT TO LLOYDS				
05/02/2025	Stripe	Tennis Courts		5.58
21/02/2025	Stripe	Tennis Courts		5.58
27/02/2025	Stripe	Tennis Courts		11.16
07/03/2025	Stripe	Tennis Courts		5.58
11/03/2025	Stripe	Tennis Courts		5.58
13/03/2025	Stripe	Tennis Courts		11.16
				44.64
RECEIPTS INTO CURRENT ACCOUNT				
05/02/2025	Allotments	Rent 2024/25		40.00
17/02/2025	Allotments	Rent 2024/25		20.00
20/02/2025	Allotments	Rent 2024/25		250.00
07/03/2025	Allotments	Rent 2024/25		200.00
14/03/2025	Allotments	Rent 2024/25		40.00
28/03/2025	Allotments	Rent 2024/25		120.00
31/03/2025	Folkestone & Hythe DC	Forshore rent 2024/25		1.00
				671.00

RECEIPTS INTO RESERVE ACCOUNT				
10/02/25	Lloyds Reserve	Interest		23.76
10/03/25	Lloyds Reserve	Interest		20.81

Lydd Town Council

RECONCILIATION - Lloyds TSB Current Account 31-05-2025

From Accounts	£60,121.59
Payments not cashed . . . . . Add	£10,228.24
Receipts not entered . . . . . Subtract	
Statement should be	**£70,349.83**
Bank Statement	**£70,399.83**
Uncashed cheque 2024/25	-£50.00
Reconciled balance	**£70,349.83**
Difference	**£0.00**

RECONCILIATION - Lloyds TSB Reserve Account 31-05-2025

From Accounts	£27,189.25
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£27,189.25**
Statement Balance	**£27,189.25**
Diff	£0.00
SUMMARY	
Beginning Balance	£36,536.22
Expenditure 2025/26	£41,760.31
Income 2025/26	£91,699.34
VAT Debtor 2024/25 Rec'd April	£835.59
Cash Balance at 31/05/25	**£87,310.84**

LLOYDS BANK

Your account statement

Issue date: 30 May 2025

Write to us at: PO Box 1000, Andover, BX1 1LT
Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)
Visit us online: www.lloydsbank.com
Your branch: ASHFORD (309028)
Sort code: 30-90-28 Account number: 00731251
BIC: LOYDGB21138
IBAN: GB90 LOYD 3090 2800 7312 51

000704 PDOEA04-20250531-71795-058209
LYDD TOWN COUNCIL
MS A ALEXANDER
13 HIGH STREET
LYDD
ROMNEY MARSH
KENT
TN29 9AF

36700 C

PNEV0TK3100000

10090007040001 0001

BUSINESS ACCOUNT

LYDD TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS deposit protection.
Further details can be found on the Useful Information page.

Account summary

Balance On 23 May 2025	**£70,327.59**
Total Paid In	£162.22
Total Paid Out	£89.98
Balance On 30 May 2025	**£70,399.83**

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
23 May 25		**STATEMENT OPENING BALANCE**			**70,327.59**
28 May 25	DD	WATERLOGIC GB LTD LYD023		47.98	70,279.61
28 May 25	CHQ	005089		30.00	70,249.61
28 May 25	FPI	STRIPE PAYMENTS UK STRIPE XP1407060183423192 185008 10 28MAY25 08:20	7.27		70,256.88
28 May 25	FPI	LYDD ALLOTMENT ASS INVOICE 25/03 400000001572057167 309028 10 28MAY25 17:35	147.68		70,404.56
30 May 25	CHQ	005093		12.00	70,392.56
30 May 25	FPI	STRIPE PAYMENTS UK STRIPE XP0990838130564114 185008 10 30MAY25 08:11	7.27		70,399.83
30 May 25		**STATEMENT CLOSING BALANCE**	**162.22**	**89.98**	**70,399.83**

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

DD - Direct Debit
CHQ - Cheque
FPI - Faster Payment

RECEIVED
- 9 JUN 2025

LLOYDS BANK

Your account statement

Issue date: 9 May 2025

Write to us at: PO Box 1000, Andover, BX1 1LT
Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)
Visit us online: www.lloydsbank.com
Your branch: ASHFORD (309028)
Sort code: 30-90-28 Account number: 07746475
BIC: LOYDGB21138
IBAN: GB69 LOYD 3090 2807 7464 75

006170 PDOEA02-20250510-52297-009664
LYDD TOWN COUNCIL
MS A ALEXANDER
13 HIGH STREET
LYDD
ROMNEY MARSH
KENT
TN29 9AF

36700 C

PNEAOHI3100000

10090061700001000 2

COMM INST ACCESS
LYDD TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS deposit protection.
Further details can be found on the Useful Information page.

Account summary

Balance On 11 Apr 2025	**£27,170.64**
Total Paid In	£18.61
Total Paid Out	£0.00
Balance On 09 May 2025	**£27,189.25**

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
11 Apr 25		**STATEMENT OPENING BALANCE**			**27,170.64**
09 May 25		INTEREST (GROSS)	18.61		27,189.25
09 May 25		**STATEMENT CLOSING BALANCE**	**18.61**	**0.00**	**27,189.25**

RECEIVED
9 MAY 2025

Lydd Town Council

25 June 2025 (2025 - 2026)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/05/2025)

Payments

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend	
11	Accountants				500.00		500.00	500.00	(100%)
13	Allotments				3,000.00	1,789.14	1,210.86	1,210.86	(40%)
14	Audit				1,300.00	280.00	1,020.00	1,020.00	(78%)
16	Bank Charges				330.00	48.15	281.85	281.85	(85%)
17	Dennes Lane (Banks Sports &					177.00	-177.00	-177.00	(N/A)
18	Bin Emptying				700.00		700.00	700.00	(100%)
21	Civic Expenses				200.00	47.58	152.42	152.42	(76%)
27	Goalposts repalcements				1,200.00		1,200.00	1,200.00	(100%)
28	Grounds Maintenance				6,000.00	1,109.10	4,890.90	4,890.90	(81%)
30	Groundsman Materials and Eq				900.00	67.27	832.73	832.73	(92%)
31	Guildhall Maintenance				910.00	738.00	172.00	172.00	(18%)
32	Guildhall Running Costs				10,000.00	1,524.69	8,475.31	8,475.31	(84%)
34	Insurance - General & Cyber S				5,500.00		5,500.00	5,500.00	(100%)
35	Lade Bench Licences				25.00		25.00	25.00	(100%)
36	Legal and Professional fees				2,000.00		2,000.00	2,000.00	(100%)
37	Lydd in Bloom				350.00		350.00	350.00	(100%)
38	Lydd in Lights				350.00		350.00	350.00	(100%)
39	Maintenance Contracted Work				13,000.00	271.88	12,728.12	12,728.12	(97%)
40	Manor Road Pavilion Maintena				1,000.00	31.06	968.94	968.94	(96%)
41	Manor Road Pavilion Running (				400.00	40.61	359.39	359.39	(89%)
42	Mayoral Allowance				2,800.00	60.00	2,740.00	2,740.00	(97%)
43	Office Consumables				1,200.00	244.09	955.91	955.91	(79%)
44	Office Equipment and Printing				2,400.00	733.61	1,666.39	1,666.39	(69%)
45	Office IT				6,065.00		6,065.00	6,065.00	(100%)
48	Remembrance Sunday (S137)				300.00		300.00	300.00	(100%)
49	Rype Playground				500.00	419.34	80.66	80.66	(16%)
50	Small Grants				5,000.00	4,650.00	350.00	350.00	(7%)
51	Staff Costs				100.00		100.00	100.00	(100%)
52	Staff EE & ER				27,300.00	5,081.07	22,218.93	22,218.93	(81%)

Code	Title	Budgeted	Actual	Variance	Net Position	
53	Staff salaries	98,250.00	17,350.20	80,899.80	80,899.80	(82%)
54	Stair Lift & Defib. Maintenance	750.00	114.75	635.25	635.25	(84%)
55	Staff and Councillors Training	500.00		500.00	500.00	(100%)
56	Subscriptions	2,300.00	2,209.38	90.62	90.62	(3%)
58	Tennis Courts	500.00	177.00	323.00	500.00	-65%
59	Website	100.00	50.00	50.00	50.00	(50%)
63	Accounting Software		1,373.00	-1,373.00	-1,373.00	(N/A)
	SUB TOTAL	**195,730.00**	**38,409.92**	**157,320.08**	**157,320.08**	**(80%)**
		195,730.00	**38,409.92**	**157,320.08**	**157,320.08**	**(80%)**

Receipts

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend	
1	Allotment rents and Arqiva mas	5,500.00	60.00	-5,440.00				-5,440.00	(-98%)
2	Ambulance Service Rent	5,200.00		-5,200.00				-5,200.00	(-100%)
4	Bank Interest	350.00	40.92	-309.08				-309.08	(-88%)
5	Donations: Lydd Municipal & O	5,000.00		-5,000.00				-5,000.00	(-100%)
6	Masts & Easements	80.00		-80.00				-80.00	(-100%)
7	Tennis Court bookings vis strip	500.00	118.64	-381.36				-381.36	(-76%)
8	Other Receipts		1,947.68	1,947.68		1,800.00	-1,800.00	147.68	(N/A)
9	Precept	179,000.00	89,501.00	-89,499.00				-89,499.00	(-50%)
10	VAT From Sales (Tennis Court	100.00	2.58	-97.42				-97.42	(-97%)
	SUB TOTAL	**195,730.00**	**91,670.82**	**-104,059.18**		**1,800.00**	**-1,800.00**	**-105,859.18**	**(-54%)**

Summary

	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position	
NET TOTAL	**195,730.00**	**91,670.82**	**-104,059.18**	**195,730.00**	**40,209.92**	**155,520.08**	**51,460.90**	**(13%)**
V.A.T.		864.11			1,550.39			
GROSS TOTAL		**92,534.93**			**41,760.31**			

CHQ 5099

Cinque Ports

MEMBER TOWNS OF THE CONFEDERATION as follows:-

Hastings Borough Council (**SUPPLIER NUMBER: 62865**)
Sandwich Town Council
Dover Town Council
New Romney Town Council
Hythe Town Council
Rye Town Council
Winchelsea Corporation
Deal Town Council
Ramsgate Town Council
Faversham Town Council
Folkestone Town Council
Charter Trustees of **Margate**
Lydd Town Council
Tenterden Town Council

27th May 2025

INVOICE	£
Annual subscription to the Confederation for the year 2025-26	**400.00**

Methods of payment:

Please make your cheque payable to **'the Confederation of the Cinque Ports'** and send it to:-

Mrs Christine Berkshire-Jones
Solicitor to the Ports
26 The Barnhams
Bexhill
East Sussex
TN39 3RE

Alternatively, payment can be made direct to the Confederation's bank account

Sort Code: 08-92-99
Account No: 65519866
Account Name: The Confederation of the Cinque Ports

Please make payment within the next 28 days.